

NHTI Test Integrity

Plagiarism/Cheating Policy

Honesty is expected of all NHTI students.

Cheating and plagiarism are considered serious disciplinary matters and are subject to the same penalties and procedures as other NHTI disciplinary matters. Students should be aware that penalties levied in proven cases of cheating or plagiarism may include the issuance of a grade of AF (which may in turn lead to delay of graduation), suspension or dismissal from a program or from the college, or other sanctions as deemed appropriate.

Please refer to the Student Handbook for more detail. <https://lynx.nhti.edu/student-services/student-handbook/>

Dishonest acts include cheating and plagiarism. Cheating includes, but is not limited to:

- Use of any unauthorized assistance from other persons or technologies in taking quizzes, tests, or exams or in the preparation and completion of class assignments.
- Dependence upon the aid of resources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments.
- The acquisition, without permission, of tests or other academic material belonging to a member of the CCSNH colleges faculty, staff, or students.
- Knowingly providing unauthorized assistance of any kind to another for the purpose of providing unfair advantage to the recipient in the completion of course assessments/assignments.

All students will adhere to the following policies.

- Students are expected to come to ACE prepared to take their test. This includes using the restroom, filling water bottles, etc. as you will not be allowed to leave the area once you begin your test.
- Cell phones, books, notebooks, purses, wallets, and any papers must be secured in a backpack or book bag. Students cannot access the bag until completion of the examination.
- All watches (traditional and Smart watches) must be removed and secured in their bag.
- Food is not allowed during exams.
- No tissues may not be brought to the exam but will be provided.
- No ball caps, scarves, loose hooded sweatshirts or winter jackets may be worn during exams.
- Disposable foam ear plugs are acceptable and will be provided by the proctor.
- Students will adhere to additional requirements and policies regarding examinations as specified in individual course syllabi.

Taking a test in ACE is a convenience extended to students. Students determined to be in violation of the policy may lose the privilege of accessing ACE's services.

By signing below, I indicate that I understand and agree to abide by the above statements set forth by the Student Success Department of NHTI.

Student Name: _____ Student ID: _____

Student Signature: _____ Date: _____

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