

Dear Prospective Student,

The Paramedic Emergency Medicine Program at NHTI – Concord's Community College has some specific requirements for admission:

1. Be at least 18 years old and hold a valid driver's license
  2. High school level (or higher) courses in lab-based Biology and Chemistry completed with grades of "C" or higher OR college-level Anatomy & Physiology I and II with grades of "C" or higher.
  3. High school level (or higher) Algebra I – completed with a grade of at least "C"
  4. Current National Registry or State EMT/AEMT certification (must be maintained)
  5. Current CPR certification (must be maintained)
  6. Letter of recommendation from an EMS supervisor
  7. Documentation of experience as an ambulance-based EMT/AEMT to include at least 100 patient contacts and 25 team-leads (attached)
  8. Interview with the Department Chair of Paramedic Emergency Medicine
- Please note: Students who are not fully vaccinated against COVID-19 – regardless of the reasons for their declination of being vaccinated, and even if such declination is predicated upon a legally-recognizable disability or medical necessity or a sincerely held religious belief – may not be able to: (1) participate in an externship, practicum, hospital clinic, field clinic, capstone, or internship experience; (2) complete the requirements and graduate from the program; (3) sit for any licensing or certification examinations in the profession; and (4) be employed in the profession.

If you currently meet these requirements, and are *NOT* a current student at NHTI, please be sure to complete your application – either [online](#) or by submitting this [form](#). Current NHTI students, you will complete and submit the Change of Program form (available [online](#), in the Admissions Office, or from the Department Chair at the time of interview) instead of an application form. In either case, you will also need to submit of your field experience verification form (attached), copies of your EMT/AEMT and CPR certifications, a letter of recommendation from an EMS supervisor, and a copy of your driver's license to the Admissions Office.

If you do not currently meet these requirements (but will meet them prior to the start of the fall semester) then you should plan on attending the interview (typically in late-April or early-May) though you cannot be officially accepted into the program until all prerequisites are met.

If you do not currently meet these requirements and will not have them completed by the start of the fall semester, then I am more than happy to discuss suggestions on how you should proceed in hopes that you join us the following year.

Thank you for the time and attention needed to complete this important record of your experience. Feel free to contact me if you have questions.

Sincerely,



Keith Wilding, MAT, NRP  
Department Chair/Lead Instructor  
Paramedic Emergency Medicine  
(603) 271-6484 x4213  
kwilding@ccsnh.edu

## Field Experience Verification for the Paramedic Emergency Medicine Program

Applicant's name: \_\_\_\_\_ DOB: \_\_\_\_\_

I, \_\_\_\_\_ confirm that the above-named applicant has:

- Completed at least 100 ambulance-based patient contacts
- Served as the team lead (primary caregiver) on at least 25 calls
- Been employed by my organization for \_\_\_\_\_ (length of time)
- No affective (behavioral) attributes that would hinder them in the application process, the successful completion of the program, or otherwise keep them from working as a paramedic

Please indicate any other factors that should be considered in this candidate's application to the NHTI Paramedic Emergency Medicine Program. These comments do not replace the letter of recommendation from an EMS supervisor.

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Name: \_\_\_\_\_ Date: \_\_\_\_\_

Organization: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Please submit to the Admissions office at NHTI – Concord's Community College  
31 College Dr, Concord, NH 03301 or [NHTIadmissions@ccsnh.edu](mailto:NHTIadmissions@ccsnh.edu)