

# NHTI Application for Admission

Please type or write in ink.

## Is your application complete? Check the following items:

### All Applicants:

- For admission to programs that require transcripts, you need official transcripts forwarded to NHTI by any secondary and post-secondary institutions you've attended. Refer to the program's page to determine these requirements: [NHTI.edu/academics/academic-programs/](http://NHTI.edu/academics/academic-programs/). We highly recommend having your official high school transcript, diploma, or equivalent (GED or HiSET) documentation submitted for both Academic Advising and Financial Aid.
- SAT or ACT scores (recommended but not required)
- High school equivalency exam scores (if applicable)
- Prospective major/degree program checked
- New Hampshire Residency section completed by N.H. residents only (see back of this application)
- Request for New England Regional Student Program (NERSP) or In-State Tuition Program (ISTP50) completed (for out-of-state New England residents only)
- Signature of applicant

### Transfer Applicants:

- Complete all of the items listed under "All Applicants."
- Official college transcripts requested

### Non-U.S. Citizens

#### U.S. Permanent Residents:

- Proof of U.S. permanent residency status.

#### International Applicants:

- See additional International Admission Requirements at [NHTI.edu/departments/admissions/how-to-apply/international-student-admissions/](http://NHTI.edu/departments/admissions/how-to-apply/international-student-admissions/)

### Send materials and application to:

NHTI – Concord's Community College  
 Admissions Office  
 31 College Drive  
 Concord, NH 03301-7412

Phone: 603-230-4011  
 Fax: 603-230-9302

**For Office Use Only**

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### Personal Information of Applicant

Name *Last* \_\_\_\_\_ *First* \_\_\_\_\_ *Middle* \_\_\_\_\_

Other names used on school records: \_\_\_\_\_

Current Address  
 Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Previous Address  
 Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone *Home* \_\_\_\_\_ *Work* \_\_\_\_\_ *Cell* \_\_\_\_\_

Email \_\_\_\_\_ SSN\* \_\_\_\_\_

For compliance purposes, the Community College System of New Hampshire and its Colleges collect names and social security numbers from all students attending the college. For example, the Internal Revenue Code requires the college to produce a 1098-T tax form. The college's use of social security numbers will be limited to legitimate educational purposes. The college will exercise due diligence to protect the student's social security number and will not disclose it to anyone outside the college, except as authorized by federal or state laws or applicable policies.

**Federal Government Statistical Information\*** Sex  Male  Female Date of Birth\* \_\_\_\_\_  
 Ethnic Background \* Are you Hispanic or Latino?  Yes  No  
 Select Race(s)\*  American Indian/Alaskan  Asian  Black/African American  Native Hawaiian/Pacific Islander  White

\*Answering questions so marked is optional. They are used for statistical purposes only; your responses will not affect the admission decision.

Is English your native language?  Yes  No If "No," what is your native language? \_\_\_\_\_

Ethnic Background \* Are you Hispanic or Latino?  Yes  No

Are you a U.S. citizen? Yes No If "No," are you a:  Permanent resident  Refugee or Asylee  International Student

If you are an international student, please complete this information: Country of Citizenship \_\_\_\_\_ Current Visa Status \_\_\_\_\_

If requesting I-20 (Application for F-1 Student Visa), please include your permanent address in your home country in proper mailing format: \_\_\_\_\_

**Please name the person who should be contacted in case of medical emergencies:**

This person is your:  Parent  Guardian  Spouse  Other

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Address \_\_\_\_\_  
Street City State ZIP

When do you anticipate starting your program? Semester (FA=Fall SP=Spring SU=Summer) \_\_\_\_\_ Year \_\_\_\_\_

Applying to:  Days  Evenings

Have you previously applied to NHTI?  Yes  No If "Yes," provide dates: \_\_\_\_\_

Have you previously attended NHTI?  Yes  No Dates/programs: \_\_\_\_\_

Are you applying for Academic Amnesty?  Yes  No (See Academic Amnesty policy in Student Handbook and at www.NHTI.edu)

Have you completed a course(s) through Running Start?  Yes  No

If "Yes," to which N.H. community college was the course(s) connected? \_\_\_\_\_

**Last high school attended:**

Name \_\_\_\_\_

Address \_\_\_\_\_  
Street City State ZIP

High school graduation date : \_\_\_\_\_ or year in which high school equivalency diploma was awarded: \_\_\_\_\_

Colleges(s) previously attended: \_\_\_\_\_

Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

How did you first learn about NHTI?  College fair  Guidance counsellor  Current NHTI student  
 Family member  Area resident  NHTI website  Facebook  Other:

Have you ever served in the U.S. Armed Services?  Yes  No Are you planning to use VA education benefits?  Yes  No

If "Yes," which VA education benefit will you be using?  Post 9-11 (Ch33)  Dependent (Ch35)  
 Reserve/Guardsman (CH1606/07)  Voc-Rehab (Ch31)  Active Duty \_\_\_\_\_

**New Hampshire Residency Status** (see www.nhti.edu/departments/financial-aid/tuition-rates/)

Date student moved to New Hampshire \_\_\_\_\_ OR I have always lived in New Hampshire.

**In-State Tuition for Out-of-State Students (ISTP50)**

The In-State Tuition Program allows for out-of-state students whose town or city borders are within or contiguous to a 50-mile radius of the NHTI campus to receive in-state tuition.

I am a resident of \_\_\_\_\_ and request to be considered for NERSP.  
Town City State ZIP

**New England Regional Student Program (NERSP) Applicants**

NERSP enables a resident of a New England state to enroll in a public college or university in the six-state region at reduced rates for all students for all of NHTI's degree and certificate programs. For New England residents who wish to be considered for NERSP:

I am a resident of \_\_\_\_\_ and request to be considered for NERSP.  
Town City State ZIP

**Please indicate your program of interest:**

**Degree Programs**

General Studies applies to Allied Health programs. If you are choosing General Studies, please indicate the Allied Health program you're pursuing. If you choose General Studies and do not indicate an Allied Health program, your application will be switched to Liberal Arts.

**Arts, Humanities, Communications, and Design**

- Communications
- English
- General Studies
- Liberal Arts
- Visual Arts

**Business**

- Accounting
- Business Administration
- Paralegal Studies
- Sports Management

**Health Sciences and Services**

- Dental Hygiene
- Health and Wellness
- Health Science
- Nursing
- Nursing—LPN to RN Completion Option

- Nursing – Paramedic to RN Completion Option
- Orthopaedic Technology
- Paramedic Emergency Medicine
- Radiation Therapy
- Radiologic Technology

**Hospitality**

- Hospitality and Tourism Management

**Social, Educational, and Behavioral Sciences**

- Addiction Counseling
- Child and Family Studies
- Criminal Justice
- Early Care and Education for Young Children w/Disabilities
- Early Childhood Education
- Education
- Human Service

**STEM and Advanced Manufacturing**

- Architectural Engineering Technology

- Biology
- Civil Engineering Technology
- Computer Engineering Technology
- Electronic Engineering Technology
- Environmental Sciences
- Industrial Design Technology
- Information Technology—Networking
- Information Technology—Software Development
- Landscape and Environmental Design
- Manufacturing Engineering Technology—Automation
- Manufacturing Engineering Technology—Machining
- Mathematics
- Mechanical Engineering Technology
- Robotics and Automation Engineering Technology
- Sustainable Agriculture

**Certificate Programs**

Most NHTI certificate programs are financial aid-eligible. If you intend to apply for financial aid now or in the future, submit an official, final high school transcript or its equivalent documentation to the NHTI Admissions Office.

**Arts, Humanities, Communications, and Design**

- Mindful Communications

**Business**

- Accounting—Advanced
- Accounting—Basic
- Management
- Paralegal Studies
- Sports Management

**Health Sciences and Services**

- Coaching
- Dental Assisting—Full-Time Fall Option
- Dental Assisting—Part-Time Summer Option
- Diagnostic Medical Sonography
- Legal Nurse Consultant
- Medical Coding
- Orthopaedic Technology
- Radiation Therapy

**Hospitality**

- Digital Communications
- Event and Conference Management
- Hotel Administration

**Social, Educational, and Behavioral Sciences**

- Advanced Human Service
- Career and Technical Education Alternative
- Early Childhood Education
- Early Childhood Education—Advanced
- Early Childhood Education Entry Level
- Education
- ESOL
- Human Service
- Special Education
- Substance Use Disorder Treatment
- Young Children with Autism and Exceptionalities

**STEM and Advanced Manufacturing**

- Advanced Software Development
- Automation
- Computer-Aided Design—Architectural Concentration
- Computer Technology Programming
- Electronic Technology
- Entry-Level Software Development
- Information Technology—Hardware and Software
- Information Technology—Microsoft Servers
- Information Technology—Network Associate
- Information Technology—Networking
- Information Technology—Security
- Information Technology—Tech Support
- Information Technology—VoIP
- Information Technology Software Development
- Landscape Design
- Linux
- Sustainable Agriculture Technology

**Online Programs**

**Degree Programs**

- Accounting
- Addiction Counseling
- Business Administration
- Criminal Justice
- Early Childhood Education
- English
- General Studies
- Hospitality and Tourism Management
- Liberal Arts

**Certificate Programs**

- Accounting Advanced
- Accounting Basic
- Early Childhood Education
- Early Childhood Education Advanced
- Education
- Event and Conference Management
- Hotel Administration
- Management
- Medical Coding

- Special Education
- Substance Use Disorder Treatment

## N.H. Dual Admission Program

The N.H. Dual Admissions Program in conjunction with the University System of New Hampshire allows a student to enroll at NHTI and be admitted into one of the University System of New Hampshire Institutions at the same time. Students must meet with an NHTI advisor to review Dual Admission eligibility requirements and complete a Dual Admission Advising Contract. By selecting Yes, I am requesting enrollment in the NH Dual Admission Program. I understand that acceptance into the UNSH institution

Yes, I am interested.

No, I am not interested.

### To Be Signed by Applicant

The information provided by the applicant on this admission application form shall be held confidential to the extent determined by Federal law and NHTI policy. NHTI, Concord's Community College, reserves the right to deny admission to any applicant, who, in the judgment of College officials, does not qualify for admission. NHTI also reserves the right to require withdrawal of a student who does not satisfy the ideals of citizenship, character, or scholarship.

In accordance with the terms and conditions set forth in its publications, and if accepted, I agree to abide by the rules and regulations set forth in the publications and in the student handbook. I also agree that NHTI has permission to use any college-sponsored pictures in which any likeness appears. I certify that when I begin college at NHTI, I will have graduated from high school, received my high school equivalency diploma, or completed my high school education. I certify that I have read and agree with the above, and that all information provided herein is true and complete.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

Signature of Parent or Legal Guardian \_\_\_\_\_

Date \_\_\_\_\_

*(if applicant is under 18 years old)*

### Statement of Nondiscrimination

NHTI is committed to creating and maintaining a positive and productive learning environment for students, a professional setting for its employees, and a community atmosphere grounded in mutual respect, dignity, and integrity. In light of these objectives, NHTI prohibits all manner of discrimination in the administration of its employment programs and practices on the basis of unlawful criteria including race, color, religion, national or ethnic origin, age, sex, sexual orientation, marital status, disability, gender identity or expression, genetic information, and veteran status, as defined under applicable law. This statement is a reflection of the mission of NHTI and refers to, but is not limited to, the provisions of the following laws, as amended: Title VI and VII of the Civil Rights Act of 1964, as amended, the Age Discrimination Act of 1967 (ADEA), Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), Section 402 of the Vietnam Era Veteran's Readjustment Assistance Act of 1974, NH Law Against Discrimination (RSA 354-A), Genetic Information Nondiscrimination Act of 2008.

Inquiries regarding discrimination may be directed to Trish Loring, NHTI Title IX and Civil Rights/Equity Coordinator, SC227 Student Center, NHTI – Concord's Community College, 31 College Drive, Concord, NH 03301-7412, 603-271-6484 x4184; email: [tloring@ccsnh.edu](mailto:tloring@ccsnh.edu); or Sara A. Sawyer, Director of Human Resources for the Community College System of NH, 26 College Drive, Concord, NH 03301, 603-230-3503. Inquiries may also be directed to the U.S. Department of Education, Office of Civil Rights, 8th Floor, 5 Post Office Square, Boston, MA, 02109-4557, 617-223-9662, fax: 617-223-9669, TDD: 617-223-9695, or email: [OCR\\_Boston@ed.gov](mailto:OCR_Boston@ed.gov); the N.H. Commission for Human Rights, 2 Chenell Drive, Concord, NH 03301, 603-271-2767, fax: 603-271-6339; and/or the Equal Employment Opportunity Commission, JFK Federal Building, 475 Government Center, Boston, MA, 02203, 617-565-3200 or 1-800-669-4000, fax: 617-565-3196, TTY: 617-565-3204 or 1-800-669-6820. This publication is available in alternate formats upon request. Please contact the Office of Disabilities Services at 603-230-4000 x4117 or x4432; tty 603-223-2316.

NHTI-Concord's Community College is one of seven colleges in the Community College System of New Hampshire.