

MEETING MINUTES

Dental Advisory Board

September 20, 2022, 6:00 pm

In person MacRury Hall, Room 140 and via Zoom

Call to Order: Meeting of the Dental Advisory Board called to order by Chairman, Bruce Cronhardt at 6:06 pm.

Roll Call: A roll call was taken for the purpose of establishing attendance for voting and meeting minutes.

Present: Andrew Albee, Bruce Cronhardt, Haley Demers, Shannon Farrell (Z), Laural Dillon (Z), John Girald, Elaine MacDonald, Jaime Murphy, Kelly O'Brien, Lisa Scott

Regrets: Andrew Fisher, Casey Hannon, Kristen Saczawa

Review/Approval of Minutes: Andrew Albee made a motion to approve minutes of March 22, 2022 as written. Bruce Cronhardt seconded the motion. All voting members in favor. Motion passed to approve minutes as written.

Dental Assisting Program Report: Kelly O'Brien provided updates on the graduated class of 2022, all are working. Accepted incoming class for fall. Smaller applicant pool this year. DA part-time program will begin in May of 2023. Marketing across various media was increased to get the word out about this new part-time option. Promoting eStart class with high schools to build interest in dental assisting. Discussion of plans to further market full- and part-time dental assisting programs.

Dental Hygiene Program Report: Lisa Scott provided updates on graduated class of 2022, all but 1 licensed and working. Updates provided on class of 2023 and class of 2024. Clinic now able to be fully open, as all barriers and air purifiers are in place. Classes are all in-person on campus, with all students wearing masks. Graduate survey results were reviewed. Discussion of proposed curriculum change for DH.

EFDA Update: Current EFDA class of 10 completed their hands-on clinical in NHTI Dental Clinic, now completing an additional six weeks of hands-on training in offices with a sponsoring dentist. Another EFDA class of 10 students has been accepted.

Employer Survey: Employer Survey will be revised by DAB members. Once revised, a Survey Monkey survey and link will be made and distributed to gather information from employers.

Medicaid: Working on logistics, software, hiring administrative staffing for appointments and billing, etc. Initially plan to run Medicaid clinic one day a week to increase access to care for underserved patients and provide a service to the community. Originally slated to begin in the fall with emergency triage, prescriptions, x-rays, and referrals, however, start delayed due to difficulty hiring staff member.

NHTI Staffing & Facilities: We have supplemented our full-time faculty with the addition of a few adjunct faculty. We need additional part-time/fill-in supervising dentists. Two new dental chairs (provided with funding by NEDD) have been installed in the clinic. Awaiting approval to purchase one more. Discussed need to search for additional funding to replace remainder of old dental chairs.

Next Meeting: Tuesday, March 21, 2022

Jaime Murphy made a motion to adjourn. Motion was seconded by John Girald and was followed by a unanimous decision to adjourn. Motion passed and the meeting adjourned at 7:20 p.m.

E. MacDonald
Dental Advisory Board scribe