

## Rental Facilities

Facilities are rented “as is”; any changes or special setups are charged at \$50/hour. Certificate of Liability Insurance (COI) is required of all renters with the following information listed on it:

- Additional insured/Certificate holder: NHTI—Concord’s Community College, as part of the Community College System of N.H., 31 College Drive, Concord, NH 03301
- General Aggregate Amount: \$2,000,000 minimum

Two-hour minimum rental charge is required. The terms “portion thereof” and “partial hour” are interchangeable and mean that any partial hour usage beyond the two-hour minimum is charged at hourly rate.

Please direct all questions to [NHTIinfo@ccsnh.edu](mailto:NHTIinfo@ccsnh.edu) (unless otherwise noted below) or call 603-230-4000.

NHTI Facilities	Fee	Capacity	Contact
<b>Classrooms</b>	\$50/hour or partial hour or \$300/day	16-30	
<b>Computer Labs</b>	\$600/day or \$300/half day	16-20	
<b>Lounges</b>	\$25/hour		
<b>Grappone Hall</b>			
Trulson Conference Room, G217	\$50/hour	20	
Auditorium, G106	\$200/hour or partial hour	150	
Lecture Hall, G301	\$100/hour or partial hour or \$600/day	60	
<b>Grounds</b> (parking lots, Little Hall /Strout Hall lawn, campus quad area including walkways)	\$50/hour		
<b>Library</b>			
Living Room		20	<a href="mailto:ccho@ccsnh.edu">ccho@ccsnh.edu</a>
ACE Conference Room		12	<a href="mailto:sbowden@ccsnh.edu">sbowden@ccsnh.edu</a>
<b>Little Hall</b>			
Capital Commons Dining Room	\$100/hour		
Melanie Kirby Conference Room	\$50/hour	20	
President’s Conference Room	\$50/hour	8	
Lecture Hall, L114	\$100/hour or partial hour or \$600/day	50	
Lecture Hall, L224	\$100/hour or partial hour or \$600/day	50	
<b>MacRury Hall</b>			
Conference Room, M203	\$50/hour	12	
Lecture Hall, M138	\$100/hour or partial hour or \$600/day	60	
Lecture Hall, M140	\$100/hour or partial hour or \$600/day	60	
<b>Student Center</b>			
Sweeney Hall Auditorium, S122	\$200/hour or partial hour	238	
Marty Hunt Conference Room, SC225	\$50/hour	18	
Student Center Rotunda	\$75/hour		
Bistro/Café	\$75/hour		
<b>Vendor Tables</b>	\$25/hour for single table; \$10/hour for each additional table		

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## Athletics

Multipurpose Room, Student Center, S102	\$75/hour	40	<a href="mailto:dsmith@ccsnh.edu">dsmith@ccsnh.edu</a>
Gymnasium, S101	\$100/hour or \$500/day during academic year; \$75/hour or \$225 per day during summer term	800+	<a href="mailto:dsmith@ccsnh.edu">dsmith@ccsnh.edu</a>
Scoreboard Operator	\$15/hour		<a href="mailto:dsmith@ccsnh.edu">dsmith@ccsnh.edu</a>
Wellness Center Lobby	\$25/hour		<a href="mailto:dsmith@ccsnh.edu">dsmith@ccsnh.edu</a>
Wellness Center Weight/Cardio Area	\$40/hour		<a href="mailto:dsmith@ccsnh.edu">dsmith@ccsnh.edu</a>
Primary Soccer Fields 1, 2	\$90/hour or partial hour		<a href="mailto:dsmith@ccsnh.edu">dsmith@ccsnh.edu</a>
Secondary Soccer Fields 3, 4, 5, 6	\$60/hour or partial hour		<a href="mailto:dsmith@ccsnh.edu">dsmith@ccsnh.edu</a>
Baseball/Softball Field	\$50/hour or partial hour		<a href="mailto:dsmith@ccsnh.edu">dsmith@ccsnh.edu</a>
Seekamp Trail	\$15/hour or partial hour		<a href="mailto:dsmith@ccsnh.edu">dsmith@ccsnh.edu</a>

## Additional Fees

Security, Traffic, Parking Officer	Weekdays \$50/hour (min. 1 hour) per officer required; weekends \$50/hour (min. 3 hours) per officer required		
Maintenance	\$50/hour (min. 1 hour during business hours, 3 hours outside business hours)		
Overhead Projector/Screen	\$0		<a href="mailto:NHTImediaservices@ccsnh.edu">NHTImediaservices@ccsnh.edu</a>
S122 Video Cart	\$150/day		<a href="mailto:NHTImediaservices@ccsnh.edu">NHTImediaservices@ccsnh.edu</a>
AV or Computer Technician	\$50/hour Mon.-Fri., 8 a.m. - 4 p.m.; \$150/hour off hours		<a href="mailto:NHTImediaservices@ccsnh.edu">NHTImediaservices@ccsnh.edu</a>
AV/Technology Equipment (beyond what is in space already)	Additional minimum charge of \$30. Equipment is subject to availability.		<a href="mailto:NHTImediaservices@ccsnh.edu">NHTImediaservices@ccsnh.edu</a>
Portable Sound System	\$50/day		<a href="mailto:NHTImediaservices@ccsnh.edu">NHTImediaservices@ccsnh.edu</a>

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