

MEETING MINUTES

NHTI – Concord's Community College Advisory Board Meeting

April 6, 2022, 5:00pm, Grappone 217 & Via Zoom

Members in Attendance: David Luneau, Jack Dearbron, Helmut Koch, Charles Seugling, Timothy Sink, Anna-Marie Sparks, Joe Tibbetts, Karen Welch, Mark Rubinstein, Andrew Fisher, Marsha Bourdon, Rebecca Dean, Crystal McIntyre, Laura Scott, and Cassandra Hoefs

Guests: Lindsay Hobbs (student)

Absent: Allen Desbiens, Chris Emond, and Christa Keddie

Minutes:

Chair Luneau called the meeting to order at 5:06pm. The meeting began with introductions of each person in attendance.

Dr. Fisher introduced Lindsay Hobbs to the group. Lindsay is a Dental Hygiene student and a Senior Resident Assistant in Langley Hall. She spoke to the group about her experiences at NHTI, and about the transition from UNH to NHTI. She expressed how much she loves her program; it is rigorous, but the faculty are preparing them for their careers. The Advisory Board asked Lindsay about the credit transferability from UNH into NHTI; she explained that she was able to bring everything except her A&P credits with her. When she was done speaking with the board Lindsay left the meeting.

Chair Luneau expressed the desire to return to formalized minutes with board approval, and the need to periodically check with the group to see if the meeting day and time still work for everyone. He also discussed the need to track board members years of service, and terms (*per the CCSNH Board of Trustees Advisory Board members are appointed for terms*). Chair Luneau would like to ensure we are recognizing the contributions of board members who have retired as well.

Dr. Rubinstein thanked the Advisory Board members for their appreciation of, and dedication to NHTI. He then went on to give an update on the search for a new President at NHTI. The desire is to build a candidate pool over the summer and bring candidates to campus in August or September when all students, faculty and staff are back on campus. He realizes that a summer search may mean we won't have a new President in place until January 2023. The board wanted to know who the appointing body for the position of President was; the Chancellor will give a recommendation to the Board of Trustees for approval.

Dr. Rubinstein asked the board members to give their views on the Advisory Board and what they thought the purpose of the group is. This led to a lengthy discussion with several common threads. One of the main themes was that the relationship between the Advisory Board and college leadership has changed over the last few years; it has transitioned from conversations and idea sharing to informational updates. The group expressed a desire to have the data, facts, and

trends, but to get that information so they can be better informed and in turn better advise the college. The Board would like to be able to have conversations about the data and trends to know about potential issues before they arise.

There was some discussion about the Community College System and how there seems to be overlapping territories between the seven colleges that leads to competing for students in some areas. Several years ago, the system convened all the college Advisory Boards to get feedback, they met twice and the members that attended at the time felt they were productive meetings.

Mr. Dearborn wanted to give a shout out to Dr. Fisher for being proactive. Dr. Fisher has started looking to refresh curriculum and programs to keep them current. It is important to keep up with industry needs by reviewing and refreshing curriculum and programs periodically. Mr. Dearborn also noted that change isn't always easy even though it is necessary.

Mr. Koch started a discussion about some activities board members used to participate in such as high school visits, fundraising, meetings with industry leaders to build partnerships with the college, and attending college events such as Winter Fling. There was a desire expressed to get back to those types of involvement. He also discussed having a connection to, and communication between program level Advisory Boards to ensure everyone is in sync and not duplicating efforts. It was also mentioned that the board used to have faculty and department chairs come to their meetings and present on their programs, accreditation, and desired changes.

The Advisory Board expressed a desire to understand the overall institutional health. They used to get quarterly budget reports, enrollment updates, program and accreditation updates, and biannual budgetary updates. Board members would use this information to advocate for funding from the state.

Laura Scott gave an update on upcoming events that she will email out to the board members.

It was mentioned that the flag wall in the gymnasium was missing, this was due to being an overflow site for COVID-19 patients during the peak of the pandemic. It will be going back up soon.

Chair Luneau adjourned the meeting at 6:30pm with a note that due to audio issues some of the remote participants of the meeting weren't able to actively participate in the meeting.

Respectfully submitted by,

Cassandra Hoefs
Academic Affairs