DRAFT Meeting Minutes

**EET/CPET/AGGP  
Industry Advisory Board Meeting**

**May 11, 2022, 6:00 PM, G301 and via Zoom**

**Attendance:** Mr.Adam Connolly (v), Dr. Andrew Fisher, Prof. Ken Gitlitz, Prof. Sue Hughes, Dr. Liaquat Khan, Mr. Hal Koch, Mr. Chris LeBlanc. Ms. Gina McIntyre (v), Dr. Mark Rubinstein, Mr. Ken Thompson (v)

Prof. Gitlitz called the meeting to order at 6:06 PM and welcomed everyone. The slides and notes will be made available.

1. **Program Status**

**CPET.** The program is fine.

**AGGP**. The program is not accepting new students at this time. It is being retooled and will take a programming route that will allow for deeper expansion into programming but with some gaming aspects.

**EET**. A big concern is looking for people to staff the program. The strong economy makes it difficult to draw quality people away from industry; perhaps broaden the search to nontraditional places. EET is a high hands-on program. Students need to be in the lab. We have some cooperation in place with NCC as a backup.

There is no indication we are not taking in a freshman class. The decision would need to be made in the fall before applicants are admitted.

Industry wants students who can debug. The 3 students who did a senior project this year are all at the top of the class. The project will not be eliminated but may be reduced in credits. Senior project preparation might be eliminated.

1. **Enrollment trends**

Enrollment of incoming CPET and EET students is trending down as it is at every community college and was discussed. The value our programs is increasingly in those areas that are vital to the state and would need to grow substantially to be self-sustaining. The demand for EETs and Robotics is still there. Our graduates already have job offers.

1. **NHTI/UNH**

Prof. Gitlitz received an email from UNH-D and would like to review the program and revival of the UNH-M program.

1. **NHTI/NCC**

The courses are the same in the first semester. Students deviate in the second semester.

The simulation phase was not sufficient according to students. Students are being driven more toward IT.

In the second year of the EET curriculum of NHTI, we have to pay professors more than NCC for senior project preparation and the senior project. We may align the programs so the instructional time is the same, going toward the NCC model. There was no major objection to reducing the credits for the senior project and for eliminating senior project preparation. ABET feedback from our last accreditation indicated the senior project is too elaborate. It is essential so students have something to talk about in job interviews.

1. **CPET Curriculum**

Prof. Gitlitz would like industry input regarding CPET curriculum. He will email that out for feedback. Look at the individual pieces of the courses.

1. The meeting adjourned at 7:47 PM.

Respectfully Submitted by,

**Ms. Lynn M. Tilton**

Academic Affairs

Administrative Assistant

Meeting Scribe