Campus Community Development and Support

Thursday, April 7, 2022 at 1:00pm

Little 113 and via [Teams](https://teams.microsoft.com/l/meetup-join/19%3a0XvYrrlka0E2p-weawBwyQYcgJbr2CK1OyrAJBnnRX01%40thread.tacv2/1646671920978?context=%7b%22Tid%22%3a%220bc4811f-a0fb-4483-97d6-d6eb53516de5%22%2c%22Oid%22%3a%22beac1f15-b083-45a0-862d-c487193897ea%22%7d)

1. Call to Order: The meeting was called to order by Co-Chair Heidi at 1:07 pm.
2. Roll call:

Voting Members:

Rob Bowen – Absent

Kerry Cook – Present

Staff Member – Vacant

Dan Huston – Virtual

Chad Johnson – Present

Heidi Karajcic – Present

Deb Landry – Present

Tracey Lesser – Present

Guests:

Jason Wovkanech

1. Approval of Minutes from 10 March 2022
2. **Motion**: Ms. Landry motioned to approve the minutes and was seconded by Ms. Cook.

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| Rob Bowen – Abstain | Kerry Cook – Approve |
| Staff Member – Abstain | Dan Huston – Approve |
| Chad Johnson – Approve | Heidi Karajcic – Approve |
| Deb Landry – Approve  Motion passed. Approved: 6 Opposed: 0 Abstain: 2 | Tracey Lesser – Approve |

1. Old Business
2. Draft purpose review
   1. **Discussion:** Potential redundancy on the 2nd and 3rd bullets about dissemination of information and communication with the working groups/teams under CCDS, reworded the bullets to be distinct. Created a purview to add to the purpose.
3. New Business
   1. Proposal 1 – Parking and Traffic Policy and Procedures
      1. **Discussion:** Jason proposed the following changes to the Parking and Traffic Policy and Procedures: restructuring of the document for readability, NHTI and CCSNH are not responsible for vehicles left on property overnight, changed the mechanism to obtain a temporary handicapped parking pass so that it’s in line with the current laws, added information about parking at the sports fields and boat launch, added information about winter parking bans, expanded vehicle maintenance polices to address liability and environmental concerns, included options for future installation of electric vehicle stations, outlined the reporting of accidents in a timely manner, defined reckless operation of vehicles, added policies to allow Campus Safety/Maintenance and vendors to park in particular areas when needed.
      2. **Motion**: Ms. Lesser motioned to move the proposal to College Council and was seconded by Ms. Landry.

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| Rob Bowen – Abstain | Kerry Cook – Approve |
| Staff Member – Abstain | Dan Huston – Approve |
| Chad Johnson – Approve | Heidi Karajcic – Approve |
| Deb Landry – Approve  Motion passed. Approved: 6 Opposed: 0 Abstain: 2 | Tracey Lesser – Approve |

* 1. Proposal 2 – Fire Burning Policy
     1. **Discussion:** New policy to have fires, in designated areas, for campus events
     2. **Motion**: Ms. Lesser motioned to move the proposal to College Council and was seconded by Ms. Landry.

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| Rob Bowen – Abstain | Kerry Cook – Approve |
| Staff Member – Abstain | Dan Huston – Approve |
| Chad Johnson – Approve | Heidi Karajcic – Approve |
| Deb Landry – Approve  Motion passed. Approved: 6 Opposed: 0 Abstain: 2 | Tracey Lesser – Approve |

* 1. Proposal 3 - Unmanned Aerial Vehicle Policy
     1. **Discussion:** Policy was temporary suspended because it was so far out of compliance. This proposal to address those short comings as well as future regulation changes. These changes address issues such as licensing and credentialing, obtaining proper approval, FAA requirements, allowed usage, and verification with Campus Safety.
     2. **Motion**: Ms. Landry motioned to move the proposal to College Council and was seconded by Ms. Lesser.

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| Rob Bowen – Abstain | Kerry Cook – Approve |
| Staff Member – Abstain | Dan Huston – Approve |
| Chad Johnson – Approve | Heidi Karajcic – Approve |
| Deb Landry – Approve  Motion passed. Approved: 6 Opposed: 0 Abstain: 2 | Tracey Lesser – Approve |

* 1. Bylaw Creation
     1. **Discussion:** Reviewed proposed draft of bylaws. Draft included verbiage of an optional secretary/scribe, removed the optional aspect of it. Discussed the possibility of a Work Study position being created to act as scribe/secretary for various subcommittees. Approval of bylaws were tabled until next meeting

1. Other
2. Adjourn
   1. Heidi Karajcic made a call to adjourn. With no oppositions the meeting was adjourned at 2:01 P.M.