DRAFT
MEETING MINUTES

College Council

March 4, 2022, 9:00 – 11:00 a.m., L114

Online option: https://ccsnh.zoom.us/j/99161991278

Call to Order: The meeting was called to order by Chair Lindsay at 9:01 a.m.

1. **Roll call**

In Person Attendees:	Virtual Attendees:
Mr. Rob Bowen	Mr. Todd Bedell
Dr. Rebecca Dean	Prof. Sue Diener
Dr. Paula DelBonis-Platt	Ms. Amber Gavriluk
Dr. Jennifer Eggers	Prof. Chad Johnson
Dr. Andrew Fisher	Prof. Debbie Remillard
Dr. Alan Lindsay	
Prof. Cynthia Lucero	
Prof. Melanie Martel	
Prof. Diana Menard	
Ms. Kaitlin Moody	
Mr. Rovanee Nickerson	
Ms. Laura Scott	
Ms. Abby Sullivan	

Guest Speakers and Presenters: NHTI Interim President Dr. Mark Rubenstein

Absent: Ms. Marsha Bourdon, Ms. Christie Cho, Ms. Trish Dionne, Ms. Sheri Gonthier, Mrs. Cassandra Hoefs

2. **Approval of February 11, 2022 Minutes**

Discussion: DEIB should read Subcommittee.

Motion: Chair Lindsay asked for a motion to approve the February 11 minutes with the above change. Motion was made by Mr. Bowen and seconded by Ms. Moody.

Mr. Todd Bedell	approve	Dr. Alan Lindsay	approve
Mr. Rob Bowen	approve	Prof. Cynthia Lucero	approve
Dr. Rebecca Dean	approve	Prof. Melanie Martel	approve
Dr. DelBonis-Platt	approve	Prof. Diana Menard	approve
Prof. Sue Diener	approve	Ms. Kaitlin Moody	approve
Dr. Jennifer Eggers	approve	Mr. Rovanee Nickerson	approve
Dr. Andrew Fisher	approve	Prof. Debbie Remillard	approve
Ms. Amber Gavriluk	approve	Ms. Laura Scott	abstain
Prof. Chad Johnson	approve	Ms. Abby Sullivan	approve

Motion passed.   Approved 17   Opposed 0   Abstain 1

3. **NHTI Interim President Dr. Mark Rubenstein** spoke to the group. He has been with the Community College System and has worked in public higher education for 35 years. Among critical emerging trends are that the 7 colleges need to be fully engaged with the communities they serve, and the ways people learn have to allow for more engagement. Intuitively these things will work.

4. **Review of Student Success and Assessment of Student Learning By-Laws**

   Discussion: All subcommittees report to the College Council. The President has the final approval of Subcommittee Bylaws; and there is a process for revision, after final approval is granted. If this group would like to require a degree of consistency among Subcommittees' Bylaws, it needs to state that in its own Bylaws. An agenda item should be Subcommittee Bylaws; and the discussion should be moved to the College Council Subcommittee, to vote on whether to add this to its Bylaws.

5. **Data Team Update**

   Dr. Dean presented a recap of the data spreadsheet, which presents a unified way of looking at data. The overall goal is to keep a pulse on how we are measuring, evaluating, and making decisions that heighten and increase our institutional effectiveness. The end goal is looking for opportunities for student success and for collaboration to increase the effectiveness of our institution. Student voices are most important in all of this. In the spring

the Data Team is piloting a survey to students to help define what success means to them. Findings will be shared out. Faculty should work with Department Chairs and Academic Affairs to access the data. It will be stored on the shared drive.

6. **Subcommittee Updates**

   a. **Student Success**

   The Subcommittee will get together next week. It is working on the data worksheet and getting a cohesive Canvas component for Orientation.

   b. **IRES**

   The group heard the annual grant and fundraising report and discussed the shared governance assessment done last year. Co-chairs plan to meet with Chancellor Rubenstein to discuss shared governance more in depth and would also like feedback from the group.

   c. **Curriculum**

   The group has been working on wrapping up proposals and the elimination of some courses not offered for 3 years of more. New courses included Introduction to Blockchains and Introduction to Psychology Mindful version, and the program alignment of first year accounting and business courses, as well as the introduction of an elective course. The group talked about its Bylaws.

   d. **Assessment of Student Learning & Inclusion**

   This group met on March 1. It has a complete draft of its Bylaws it is still revising and is 20 percent finished with its revision of the campus pride index deficiencies.

   e. **Review 5th Sub-Committee**

   President Dr. Mullin-Sawicki asked for consideration of the possibility of combining a new Campus Community Development and Support group with the DEIB Subcommittee. DEIB will provide support but does not feel comfortable recommending this. The potential new subcommittee will try to develop its purpose.

7. **General Announcements**

    College Council Bylaws are on the N Drive and were thoroughly amended and may be amended again with today's discussion. The plan is they will be up for vote at the next meeting. Definitions have also been redone.

    Fundraising events coming up are road races on March 13 and 15 and the golf tournament on June 9.

    The dental assisting student group is doing a one-week food collection drive to support the food pantry.

    Dr. Dean is sending out an important anonymous campus climate survey around sexual assault to get student responses.

    On April 8 the state-wide NH Humanities Collaborative is showing presentations of faculty, staff, and student research from the 7 college campuses and UNH around the topic *we hold these truths.*

    A Microsoft Teams 200 level training is online and will be recorded, with 2 additional trainings on Fridays at 11.

    The campus Wi Fi project update started back in the summer to provide internet access to the ball fields, parking lots, and the quad and should be fully operational by next week.

8. **College Council Meeting Adjourns**

    Motion: Chair Lindsay asked for a motion to adjourn the meeting. Motion was made by Ms. Scott, seconded by Mr. Bowen, and unanimously accepted.

    The meeting was adjourned at 10:42 a.m.

    Respectfully submitted by,
    Ms. Lynn M. Tilton
    College Council Scribe