

ADVISORY BOARD MEETING MINUTES

WEDS., MARCH 2, 2022 5 – 6 P.M. VIA ZOOM [HTTPS://CCSNH.ZOOM.US/J/93990191615?FROM=ADDON](https://ccsnh.zoom.us/j/93990191615?from=addon)

ATTENDANCE: Laura Scott, Andrew Fisher, Rebecca Dean, Mark Rubinstein, Marsha Bourdon, Allen Desbiens, Christa Keddie, Charles Seugling, Tim Sink, Hal Koch, Joe Tibbetts, Jack Dearborn, Dave Luneau, Anna-Marie Sparks

GUESTS: Grace Bradley (student) Tim Allison (CCSNH) **ABSENT:** Chris Emond, Karen Welch

1. **Student Introduction** - Andrew Fisher

- a) Grace Bradley introduced herself and talked about her experiences as a resident student.
- b) Dr. Fisher provided a 2-minute overview on a non-credit micro-credential that the college will deploy to support Dental Assisting needs.

2. **Presidential Transition** - Chancellor Rubinstein

The majority of the meeting was introductory for the Chancellor and provided a chance for board members to introduce themselves and ask questions of the Chancellor.

3. **Budget Update for 2022 and 2023** – Marsha Bourdon

Marsha provided an overview of the budget and answered questions about sources of revenue as well as what % of revenue comes from state allocation vs. tuition.

4. **Meeting Workforce Needs: New Dental Assistant Non-Credit Program** - Andrew

5. **Retention Strategies** – Rebecca Dean

Dr. Dean gave a brief overview of recent Retention Strategies. She mentioned the following:

- a) New Summer Lynx Learning Community for Health Career Pathway students
- b) New Advising Model for Student Athletes
- c) Elevating mental health touchpoints on campus (Kepro, peer counselors)

6. **Fundraising Update** – Due to time constraints, Laura Scott will forward a report to update the board members on fundraising, etc. The meeting adjourned.

Respectfully transcribed from the notes of each NHTI staff member in attendance,

Amy Proctor, Assistant to the President