



ACCOUNTING – BASIC

CREDENTIALS/CREDITS

Certificate

DELIVERY

Online

TUITION AND FEES

[NHTI.edu/tuition](https://nhti.edu/tuition)

MORE INFO

NHTI – Concord's Community College
31 College Drive, Concord, N.H. 03301

[NHTI.edu/program/accounting-basic/](https://nhti.edu/program/accounting-basic/)

603-230-4000 | 800-247-0179
NHTIinfo@ccsnh.edu

ADMISSIONS

[NHTI.edu/admissions](https://nhti.edu/admissions)

603-230-4011 | Hours: 8 a.m.-4 p.m.

NHTIadmissions@ccsnh.edu

Welcome to the accelerated program for your certificate in Accounting – Basic from NHTI. You're on the path to getting your certification faster and joining the workforce with the education you need to further your career. Accounting is a critical component of every type and size of business and industry including government, healthcare, education, not-for-profit, and military organizations. Accounting employees provide much of the information used by these organizations to make critical financial decisions.

Start in Fall, Spring, or Summer Semester

Accelerated programs offer the flexibility and adaptability to start during any given NHTI semester of courses (see program paths, right). You can begin and finish your certificate when it's most accessible for you, and we are here to help you every step of the way.

Job Opportunities

Completing the Accounting Basic certificate program ensures you are prepared to use accounting software and spreadsheets to record information, check for accuracy, use formulas to automate calculations, and prepare graphs and charts. The field of bookkeeping, accounting, and auditing is growing exponentially across the U.S and employees with these skills are in high demand.

Continue Your Professional Growth

The credits you earn in this certificate directly contribute to your future associate degree in Accounting at NHTI. To become a certified public accountant, you'll need to complete the associate degree in Accounting and bachelor degree at any of the colleges with which NHTI has an articulation agreement – ensuring that every class you take at NHTI is transferable to your bachelor degree.

NHTI – Concord's Community College

NHTI is a dynamic public institution of higher learning that provides accessible, rigorous education for students, businesses, and the community. We create pathways for lifelong learning, career advancement, and civic engagement, offering 80+ academic programs to 4,600+ students annually. NHTI is a member of the Community College System of New Hampshire and since 1969 has been accredited by the New England Commission of Higher Education, a nongovernmental, nationally recognized accrediting agency.

[NHTI.edu](https://nhti.edu) | 603-230-4000 | NHTIinfo@ccsnh.edu

Start your program as a part-time student in the Fall, Spring, or Summer semester. Choose from these 3 program plans:

Full-Time Student Schedule

Start in September

Year 1	Fall Session I	ACCT 101C IST 102C
	Fall Session II	ACCT 102C IST 200C
	Spring Session I	BUS 225C BUS 170C

Start in January

Year 1	Spring Session I	ACCT 101C IST 102C
	Spring Session II	ACCT 102C IST 200C
	Summer Session I	BUS 225C BUS 170C

Start in May

Year 1	Summer Session I	ACCT 101C IST 102C
	Summer Session II	ACCT 102C IST 200C
	Fall Session I	BUS 225C BUS 170C

Part-Time Student Schedule

Year 1	Fall Session I	ACCT 101C
	Fall Session II	ACCT 102C
	Spring Session I	IST 102C
	Spring Session II	IST 200C
	Summer Session I	BUS 225C
	Summer Session II	BUS 170C

Year 1	Spring Session I	ACCT 101C
	Spring Session II	ACCT 102C
	Summer Session I	BUS 170C
	Summer Session II	IST 102C
	Fall Session I	BUS 225C
	Fall Session II	IST 200C

Year 1	Summer Session I	ACCT 101C
	Summer Session II	ACCT 102C
	Fall Session I	IST 102C
	Fall Session II	IST 200C
	Spring Session I	BUS 225C
	Spring Session II	BUS 170C