

# COLLEGE COUNCIL

## Meeting Minutes

November 6, 2020 9 a.m.

**Attendance:** Melanie Martel, Sue Diener, Sheri Gonthier, Ken Gitlitz, Kate Sawal, Laura Pantano, Rebecca Dean, Kelly Dunn, Laura Scott, Andrew Fisher, Laura Morgan, Stuart Wallace, Melanie Kirby, Barbara Stowers, Rob Bowen, Debbi Remillard, Jay Wovkanech, Todd Bedell, Aidan Hastings

**Absent:** Kelly Luedtke

**Faculty in attendance for proposal support:** Paula DelBonis-Platt, Alan Lindsay, Joe Cunningham

The 11<sup>th</sup> meeting of the College Council was called to order at 9:02 a.m. by Ms. Martel. Dr. Pantano took attendance via a roll call.

Dr. Wallace made a motion to approve the October 2, 2020 minutes as written, the motion was seconded and the motion carried.

The first two curriculum proposals to be reviewed were 2021-03 and 2021-04 - Robotics and Automation Engineering Technology both sought a credit hour allocation change. Since both proposals related to robotics, Sue Diener made a motion to review and approve them together, the motion was seconded and it carried.

The next 7 curriculum proposals to be reviewed were 2021-05 through 2021-11 - Liberal Arts: ESOL and all sought a prerequisite change. Ms. Scott made a motion to hear all 7 proposals together, it was seconded and all were approved unanimously.

The next curriculum proposal to be reviewed was 2021-12 - Liberal Arts/Sociology and sought to eliminate a course. A motion was made by Dr. Wallace to approve the course elimination, it was seconded and the motion carried with a vote of 13 in favor, 6 against.

The last curriculum proposal to be reviewed was 2021-13 - Liberal Arts/Sociology and it was seeking the addition of a new course. As it was a joint proposal, both Dr. DelBonis-Platt and Dr. Lindsay presented their rationales for the addition of a quantitative reasoning discovery course that met requirements for transfer to UNH. Mr. Gitlitz made a motion to reject the proposal, it was seconded and the vote of rejection carried with 10 votes in favor, 6 against, and three abstentions.

Ms. Sawal noted that course numbers would be helpful on the proposal forms. Ms. Remillard stated that she would make sure course numbers were added to forms in the future. Ms. Sawal also inquired about detail on curriculum proposals since the Council only receives cover sheets. It was suggested that the subcommittees use the dedicated

repository on the shared N drive to file backup documentation as well as agendas minutes: AllCampus/Shared Governance/College Council/Curriculum Committee. Ms. Remillard stated she would update the drive.

Ms. Martel announced that due to time constraints, the subcommittee updates would be tabled until next College Council meeting.

Having no further Council business on the agenda, Ms. Scott made a motion to adjourn, the motion was seconded, and it carried.

Submitted by,

Amy Proctor,  
College Council Secretary