

Register now through SIS to get the best spring schedule

- Not sure what courses you need to complete your degree?
- Wondering how to choose and then register yourself for classes?

Just follow these 5 easy steps...

- 1. Print a copy of the academic plan for your major** (also called the 'curriculum' plan).
Go to www.nhti.edu under Academics to 'Browse Our Programs' and find yours. Within your program, click on 'Curriculum' to print a copy of your plan (use the minimum margins setting).
- 2. Access your NHTI Degree Audit to see your check list to graduation.**
Log into SIS and click on Student>Student Records>NHTI Degree Audit to view your Degree Audit.
- 3. Use your Degree Audit to update your academic plan.**
Check off courses that are complete and those that are 'in progress' on your plan.
- 4. Determine what courses you'll take next:**
 - *Use your academic plan and decide on how many courses you will take for the semester*
 - *Decide on your preferred course format (100% online, remote through Zoom, hybrid – partly in person and partly online/remote)*
 - *Click on course codes in your Degree Audit (ENGL 101C, BIOL 120C, HIST 121C, etc.) to read course descriptions and see if the course will be offered in upcoming semester/s.*
- 5. Register for your courses through SIS.**
 - Log into SIS and click on Student>Registration>Look Up Classes.
 - Choose the term, then choose NHTI (College) and the subject to look up courses of interest.
 - Look at the **Date** column for class start and end dates – there are 16-week classes, 8-week classes, etc.
 - Look at the **Location** column for course format (you'll see three formats):
 - online,
 - online remote (Zoom),
 - hybrid – in person plus online or online remote
 - Register for chosen classes. This 2 ½ minute video will review how to register:
<https://www.nhti.edu/current-students/>
 - To view your final course schedule, click on Student>Registration>Concise Student Schedule.

After you've gone through these steps, reach out to your Program Advisor or the Advising Center if you have questions: nhtiadvising@ccsnh.edu