

Institutional Effectiveness: Cabinet Meeting Outcomes 2020-2021 July 1- June 30, 2021

Topic	Month	Progress
Institutional Effectiveness and Sustainability Monthly Schedule	<p>August Retreat: Review of Campus Transcript at Retreat listing Accomplishments</p> <p>Annual Review of organizational chart by President and Assistant and updated to the website.</p> <p>Operating Margins report shared by Director of Finance to VPAA and President</p> <p>Budget Update Provided by Budget Officer at All College Meeting.</p> <p>September Annual Review of Program Learning Outcomes reported to President and to the Cabinet</p> <p>Annual Online Learning Report shared with Cabinet and then reported to Institutional Research, Effectiveness and Sustainability (IRES) and College Council</p> <p>October CAS Calendar implemented by designated Student Affairs Departments and shared with cabinet and then College Council</p>	

	<p>Review of Facilities Master Planning Document and Progress at Cabinet by Coordinator of Facilities and Budget Officer</p> <p>November Review of Mission, Purpose by Cabinet, Advisory Board, College Council by President</p> <p>Institutional Effectiveness and Sustainability Strategic Plan Presentation provided by Budget Officer to Cabinet</p> <p>DEI Strategic Plan Presentation provided by VPSA to Cabinet</p> <p>Workforce Development Strategic Plan Presentation provided by VPAA to Cabinet</p> <p>Student Success Strategic Plan Presentation provided by AVP Student Success and Enrollment to Cabinet</p> <p>December Annual report of the Coordinated Care Model for Advising to President's Cabinet by AVP Student Success and Enrollment.</p> <p>Annual Retreat Budget Morale at the College Continuous Program Improvement for Strategic Plan</p>	
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	<p>January Develop a Calendar of Training for Professional Development for Faculty, Staff, Administration is reviewed by Cabinet. (Including Safety Table Top Training)</p> <p>Budget presentation shared at All College Meeting by Budget Officer.</p> <p>Progress of Strategic Plan at All College Meeting.</p> <p>Review Emergency Preparedness Plan reviewed by Director of Security to Cabinet.</p> <p>Legislative Breakfast</p> <p>February</p> <p>Annual Catalog Updates completed for the website including listing of cabinet, faculty, credentials</p> <p>Technology Plan is reviewed by Cabinet by Director of IT.</p> <p>March Projected FY22 Annual Budget Shared with Cabinet</p> <p>Annual website review to Cabinet by Director of Marketing</p> <p>April</p>	
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	<p>Institutional Effectiveness and Sustainability Strategic Plan Presentation provided by Budget Officer to Cabinet</p> <p>DEI Strategic Plan Presentation provided by VPSA to Cabinet</p> <p>Workforce Development Strategic Plan Presentation provided by VPAA to Cabinet</p> <p>Student Success Strategic Plan Presentation provided by AVP Student Success and Enrollment to Cabinet</p> <p>May: Shared Governance report is developed by Assistant to President, reported to Cabinet and reviewed by College Council Chairs (4 Key KPI's determined by Cabinet)</p> <p>June Annual Review of Programs by President and VPAA, Cabinet and Department Chairs,</p> <p>Report on Annual Assessment of Student Programs Fulfilling Educated Person Statement provided to Cabinet and to the College Community.</p>	
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	<p>July Student Handbook is updated this month with any new policies and procedures going through College Council by May, led by VPSA.</p>	
Aunt Miriam Check of Website	<p>Monthly by Director of Marketing</p> <p>Updates shared to Cabinet in April.</p>	<p>Develop form for Changes Semester training for how to make changes to the website List of those who can make changes</p>
Assessment Plans for General Education, Program, Course, Comprehensive Program Assessment	<p>College Council Proposals by various Departments sharing Assessment results</p>	<p>Develop tool to track changes, updates</p> <p>College Council plan needs to be developed.</p>

Shared Governance Assessment

KPI: Number of Proposals Approved through Each Subcommittee	Value: Productivity
KPI: Alignment of the proposals to the strategic plan goals.	Value: Usefulness
KPI: Alignment of the proposals to NECHE identified weakness areas.	Value: Meets Accreditation Needs
KPI: Participation % of College Council membership of faculty, staff, admin and students	Value: Inclusivity of voices in decision-making process

9/9/20