

# YOUR NOTETAKING KNOW-HOW

Assess your lecture notetaking skills by writing the appropriate numbered response to these questions. Be honest with yourself; you deserve it!

- 1 = usually
- 2 = sometimes
- 3 = rarely

1. When I review my notes, I have trouble finding the main point of the lecture.
2. My notebook is a mess.
3. I sometimes lose notes, handouts or other important papers from my notebook.
4. I rarely take notes in class.
5. I don't know what to write down during a lecture; either everything seems Important or nothing seems important.
6. I doodle or draw random pictures in my notebook.
7. I cannot organize my notes into an outline, flow chart or idea web
8. My notes tend to be jammed together.
9. I never re-write my notes.
10. It is difficult for me to keep up with the organization of a lecture.
11. I use both sides of a sheet of paper for my class notes.
12. I cannot keep up with the lecturer because he/she talks too fast.
13. My attention wanders in class and I miss some of the lecture.
14. I only look at my notes before a test or a quiz.
15. I usually just borrow a classmate's notes to get ready for a quiz or test.
16. My notes are hard to study from.
17. Technical terms are often misspelled in my notes.
18. I rarely read my previous notes before a lecture.
19. When I look at my notes a few days after a lecture, nothing looks familiar.
20. I rarely create test questions from class notes.

Now, add up the total of your answers: \_\_\_\_\_

**A score of 50-60** indicates strong note taking skills. Your classmates can learn from you!

**A score of 35-49** indicates room to improve your note taking skills. Small changes make a big difference!

**A score of 20-34** indicates weak note taking skills. Make an appointment in the Academic Center for Excellence for some assistance in implementing some tried-and-true techniques.

**Call or email us today!**  
**603-230-4027**  
[NHTIace@ccsnh.edu](mailto:NHTIace@ccsnh.edu)