

## CHANGE OF PROGRAM / DUAL MAJOR

Currently enrolled matriculated students may request a change in their major program of study by using the "Change of Program/Dual Major Request Form" available in the Admissions Office or online here. Signatures must be received from the current major and new major Department Heads. Signatures do not guarantee or imply acceptance into the new program.

The request must be made within the ADD period at the beginning of a semester for the same semester.

Requests for the subsequent semester made after the ADD period will not take effect until after final grades for the semester have been reviewed. The student will be informed of the decision in writing by the Admissions Office. Students will follow the curriculum in effect for the semester to which they are accepted.

When calculating the grade point average (GPA) for a student who has changed programs, all courses taken at NHTI as well as courses taken in the new program will be used to calculate the new cumulative GPA. For purposes of academic review the Academic Standards Committee will consider the student's semester-by-semester performance in the new program rather than the overall GPA.

Revised: Jun. 16, 2015