



31 College Drive  
 Concord, NH 03301  
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 Fax: (603) 230-9302

**CHANGE OF PROGRAM / MULTI-MAJOR FORM**

A currently matriculated student may use this form to:

- request a **Change of Program** (i.e., to change from one program of study into a new program of study); *or*
- enroll in a **Multi-Major** (i.e., remain in their current program of study and enroll in a second major at the same time).

PLEASE PRINT – Complete all information requested below and submit with the appropriate signatures to the Admissions Office.

<b>NAME:</b>	<b>STUDENT ID #</b>	<b>A</b>							
<b>MAILING ADDRESS</b>		<b>PHONE NUMBER</b>							
Street or PO Box:		Primary Phone:							
City, State, Zip:		Student Email:							

I request a **CHANGE OF PROGRAM** for the following semester:  
 Fall     Spring     Summer    Year \_\_\_\_\_

Current Program Major:  Degree     Certificate

Desired Program Major:  Degree     Certificate

*You must have both the current and desired program advisors' signatures to complete the Change of Program petition:*

**Current Program Dept Head Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Desired Program Dept Head Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

I request to enroll in a **MULTI-MAJOR** for the following semester:  
 Fall     Spring     Summer    Year \_\_\_\_\_

Current Program Major:  Degree     Certificate

Desired Second Program Major:  Degree     Certificate

**PLEASE RE-EVALUATE TRANSFER CREDITS FOR MY NEW MAJOR**

**By signing below, I understand that:**

1. The signature provided by the department head of my requested major does not guarantee or imply acceptance into that program.
2. Courses previously taken at or transferred to NHTI may not transfer to my new program.
3. Requests for a change of program for the current semester that are submitted after the official add/drop period may take effect the next semester.
4. It is my responsibility to review any Specific Admission Requirements for my desired major and to submit all appropriate documents required for admission.
5. Financial aid eligibility and VA Education Benefits may change based on my new program and it is my responsibility to follow up with the appropriate office regarding how a change in enrollment status may impact my aid and/or benefits.
6. Due to U.S Department of Education regulations, students applying for **financial aid eligible certificate programs** will need to review the Gainful Employment Disclosure Statement for the program they are applying for, and submit a GE Disclosure Acknowledgement Form to the college. This GE Disclosure Acknowledgment form must be received, along with any other documents required by the program's Specific Admissions Requirements, in the Admissions Office before an admissions decision can be made on the application. GE Disclosures for each program may be viewed online at <https://www.nhti.edu/academics/programs-study/gainful-employment-disclosure-statements-academic-programs-nhti>.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>Admissions Office</b>	<b>Registrar's Office</b>
<input type="checkbox"/> Accept <input type="checkbox"/> Decline    Residency: <input type="checkbox"/> NH <input type="checkbox"/> NERSP <input type="checkbox"/> Out of State Comments: _____ Signature: _____ Date: _____ Date Posted SAAADMS: _____ SHATRNS: _____	Distribution: <input type="checkbox"/> Current Department Head <input type="checkbox"/> New Department Head Signature: _____ Date Posted SGASTDN: _____