Action Plan Worksheet

Career Goal #1: _______________________________________________________

I WILL READ, TALK, AND VISIT
I will read the following materials about this career interest by (date) ______________
1.______________________________________________________________________
2.______________________________________________________________________

I will talk to the following people about this career interest by (date) ______________
1.______________________________________________________________________
2.______________________________________________________________________

I will visit the following places that employ people in this career interest by (date)_______
1.______________________________________________________________________
2.______________________________________________________________________

I WILL VOLUNTEER OR PARTICIPATE
If possible, I will volunteer or participate in an educational or community activity to build leadership, special knowledge, or transferable skills that are preferred in this career field by (date) _______

The people/resources that I will contact or utilize to investigate educational/community opportunities is/are:
1.______________________________________________________________________
2.______________________________________________________________________
3.______________________________________________________________________

I WILL GET RELATED EMPLOYMENT OR INTERNSHIP EXPERIENCE
If possible, I will get paid employment or an internship related to this career interest area by (date)_______

The people/resources I will contact or utilize to investigate employment & internship opportunities is/are:
1.______________________________________________________________________
2.______________________________________________________________________
3.______________________________________________________________________

I WILL TAKE RELATED ACADEMIC OR SPECIAL INTEREST COURSES
Here are some academic or special interest courses I could take that would help me to develop knowledge and skills that career interest related employers or academic institutions would seek:
1.______________________________________________________________________ Date to complete _________
2.______________________________________________________________________ Date to complete _________
3.______________________________________________________________________ Date to complete _________

NHTI Advising Center, July 2014
Contact us to meet with an advisor: (603) 230-4021; nhtiadvising@ccsnh.edu
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Educational Goal #1

If you’re strongly considering a particular academic program of study, you may want to spend a little extra time learning more about how this program can support you with your future career and life plans.

I WILL READ
To learn more about this academic program and how it would fit in to my career goals, I will use the following resources to read about it by (date)____________
1. ____________________________________________________________
2. ____________________________________________________________
3. ____________________________________________________________

I WILL INTERVIEW
To get a first hand viewpoint of this academic program and the various opportunities available to successful graduates, I will interview the following people by (date)_________________
1. ____________________________________________ Student in this program
2. ____________________________________________ Instructor in this program
3. ____________________________________________ Professional related to this program

I WILL REALITY TEST
To reality test career options of interest, with either a direct or indirect connection to this academic program, I will set up a job shadowing experience by (date)__________
Location __________________________________________________________
Contact Person ______________________________________________________
Date and Appointment Time ____________________________________________