Consortium Agreement

APPROVAL TO TAKE COURSES AT ANOTHER CCSNH INSTITUTION

Section I: To Be Completed by Student

Consortium Agreement between NHTI and ____________________________________________________________

Host College ID: ________________________________________

Student Name: _________________________________________     NHTI ID: ________________________________________

Address: ______________________________________________________________________________________

Student e-mail: ___________________________________   Phone number: _________________________________________

Semester: __________________________________________     Major: _________________________________________

This agreement by and between NHTI and the Host Colleges listed above is made pursuant to Title IV regulations

governing students taking courses at another institution for credit toward NHTI degree or certificate programs.

Credit for the course(s) will be accepted as transfer credit by NHTI provided grade earned is a “C” or better AND

credit has not been earned via Challenge Exam, Credit by Exam or Pass/Fail grading.  NOTE:  Transfer credits do

not affect grade point average at NHTI.  To be eligible for an NHTI degree, students must satisfactorily complete a

minimum of 16 credits of course work in NHTI controlled courses with at least half of these credits in last

semester major field courses.  Exceptions require the approval of the Vice President of Academic Affairs and the

Academic Standards Committee.

➢ THE COURSE(S) ARE APPROVED ONLY WHEN VALID SIGNATURE IS OBTAINED.
➢ COURSE DESCRIPTIONS MAY BE REQUIRED FOR APPROVAL.

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<tr>
<th>Host College</th>
<th>NHTI Equivalent</th>
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<tr>
<td>Subject Number</td>
<td>Course Title</td>
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Section II: To be Signed by NHTI if approved

NHTI Department Chair Signature or Designee Signature and Date ________________________________

Please Print Name ________________________________
Section III: To be Completed by Student

Student Authorization for:
- Payment of Tuition and Fees to the Host College from NHTI; and
- Release of Transcripts from Host College to NHTI.

I authorize NHTI to pay my tuition and fees to the Host College named below for the course(s) listed out of my financial aid award for the current academic year. I understand that payment will be made to the host college and I accept responsibility for any unpaid balances at both institutions. **I understand it is my responsibility to make sure all balances are paid at each institution.**

I authorize ______________________________ (Host College) to release an official copy of my transcript to NHTI. I understand that the course(s) will not transfer to NHTI, to meet my program requirements, unless I receive a grade of “C” or better (grades of C- and below will not transfer), but all credits will be counted as attempted hours for Financial Aid purposes.

_______________________________________   ___________________________________________
Student Signature and Date                  Please Print Name

Section IV: To be Completed by NHTI Financial Aid Office

Certification of Financial Aid Eligibility
The Financial Aid Office at NHTI has a financial aid package which has been accepted by the student. He/she is eligible for financial aid in an amount sufficient to cover tuition and fees at NHTI for the semester specified in this consortium agreement.

$______________________ is the amount of Financial Aid available for the host college.

_______________________________________   ___________________________________________
NHTI Financial Aid Officer Signature and Date                           Please Print Name

Section V: To be Completed by Host College Financial Aid Office

Verification of Registration
I have reviewed the registration for the above named student for the semester specified and can confirm that, as of today, the student is registered for the course(s) listed below.

Total cost of the tuition and fees for the courses listed is $__________

_______________________________________   ___________________________________________
Host College Financial Aid Officer Signature and Date    Please Print Name

Information regarding your tuition, fees, other costs, and enrollment status at both the Home and Host institutions can be found by logging into the Student Information System (SIS) for the respective college. For information regarding financial aid please review the CCSNH Student Financial Aid Handbook.