

INTENT TO GRADUATE - 2011-2012

An **INTENT TO GRADUATE FORM** must be completed, signed by the department head, and returned to the Registrar's Office according to the schedule below. Graduating students must earn a minimum cumulative grade point average of 2.0. All students will be charged a \$100.00 graduation fee which must be paid according to the tuition/fee due date of the semester of their graduation term.

Anticipated Completion Date:

Summer 2011
 Fall 2011
 Spring 2012

Submit Intent to Graduate on or before:

April 15, 2011
 October 21, 2011
 November 11, 2011

Graduation Fee Due by:

June 1, 2011
 August 17, 2011
 January 6, 2012

ID# _____

Major: _____
 (If receiving two degrees, please complete separate forms)

Major Option: _____

Print your name CLEARLY and EXACTLY as you would like it to appear on your diploma:

FIRST NAME	MIDDLE NAME OR INITIAL	LAST NAME
------------	------------------------	-----------

Street Address (mailing address if different) _____

City	State	Zip Code
------	-------	----------

Home Phone Number	Work Phone Number	Cell Phone Number
-------------------	-------------------	-------------------

Are you a Phi Theta Kappa Member? ___ Yes ___ No

Please check the semester you anticipate to complete your program requirements AND list course(s) below that you will be taking during that semester (include any one-week intensive classes). If you have taken or are taking a class(es) at another institution, you must request that they send an official copy of your transcript to NHTI. Failure to do so may delay your graduation to a future semester.

Summer 2011 - Degree Awarded August 31, 2011 1). _____

Fall 2011 - Degree Awarded December 30, 2011 2). _____

Spring 2012 - Degree Awarded May 18, 2012 3). _____

All diplomas will be mailed within 5 business days after the award date providing all financial and other obligations to NHTI have been met. 4). _____

5). _____

Student Signature	Date	Department Head Signature	Date
-------------------	------	---------------------------	------

---Office Use Only---

Date Rec'd _____ Catalog Term _____ Student Type ('S') _____ Grad Date SGASTDN _____ SHAD _____ PTK CMNT _____

SHADIPL _____