

NHTI FAMILY GUIDE

2009-2010



The NHTI Family Guide serves as a resource for various services that are available to the campus community. The contents of this guide are subject to revision at any time. Please contact the Student Affairs Office at 271-6981 if you have any questions regarding this information. For the most current information please refer to the NHTI website at www.nhti.edu.

Dear Parents and Families,

Whether you are the parent or family member of a new or returning student, we are pleased to welcome you to the community of NHTI, Concord's Community College.

This booklet has been prepared to assist you in navigating your way through the time you spend with NHTI. It is a guide that will help you understand the college's policies and procedures, assist you with planning by providing important dates, and give you information about who to contact when you need more information. The full text of NHTI services, policies, and procedures can be viewed on the college's website at www.nhti.edu. The specific url links are provided for your convenience within this document.

We look forward to building our relationship with you and to providing a quality educational experience for our students.

MISSION/VALUES/VISION

NHTI, Concord's Community College, is a public community college serving students, businesses, and the community by providing excellent academic, technical, and professional education.

Believing in the unique value of each individual, we dedicate ourselves to sustaining a progressive and evolving learning community that empowers students, faculty, staff, and alumni to succeed in their personal and professional lives. We therefore commit ourselves to the following:

- Excellence in teaching
- Academic integrity
- Lifelong learning
- Application of current technology
- Appreciation for diversity
- Shared governance
- Mutual respect for students and colleagues
- A welcoming physical and social environment
- Responsiveness to business, industry, and the community

In an environment of ongoing self-evaluation, we will uphold, expand, and improve opportunities for student success by fostering institutional accessibility, supporting student achievement, encouraging innovative teaching, promoting transfer and employment options, and participating in the life of the community.

WE ARE ALL TEACHERS. WE ARE ALL LEARNERS.

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NHTI HISTORY

Over the years since NHTI, Concord's Community College, opened its doors in September of 1965, New Hampshire's largest residential community college has evolved into an institution that offers not only excellent technical education but also a broad array of academic, community service, and social/cultural opportunities. Full accreditation in the New England Association of Schools and Colleges' Commission on Institutions of Higher Education (CIHE), initially achieved in April 2001, has opened the doors to exciting opportunities that have strengthened NHTI's position in the state's higher education community and extending the pattern of steady growth developed during its 30+ years of accreditation by the Commission on Career and Technical Institutions.

From the original three technical programs, academic offerings have grown to over 60 associate degree, diploma, professional certificate, and certificate programs. While professional programs remain the heart of education at NHTI, the College's Associate in Arts programs are increasingly being recognized as excellent, low-cost ways to begin one's baccalaureate education; and full CIHE accreditation has expanded already strong transfer options. The time has passed when classes were limited to campus locations and "business" hours and the College now offers classes six days a week and every weekday evening, as well as distance learning opportunities, business and industry-specific training workshops, and courses at several off-campus locations.

From 16 original faculty, the roster has grown to nearly 100 full-time faculty, plus over 150 adjunct faculty. The faculty is characterized by a strong mix of academic and professional experience, which ensures that students receive up-to-date professional education and skills presented using creative teaching strategies. The college's commitment to life-long learning ensures that faculty and staff are provided with professional development opportunities to enhance both professional and pedagogical skills, such as pursuing advanced degrees, attending conferences and workshops, and engaging in reflective teaching and learning activities.

From a single librarian and a handful of clerical workers who established NHTI's long tradition of serving students, the number of support staff and the services they provide have grown to meet the needs of an expanding and increasingly diverse student population. The library, which opened in April 2001, has a dedicated staff that assists students with all their information needs, including print, audio, video, and electronic resources. The Learning Center, once a single room staffed by a single professional, is now housed in the library and provides tutoring, disabilities services, and other types of academic supports. The Multicultural Center helps international and English-as-a-Second-language students with language and cultural skills. The Admissions, Registrar, Bursar, and Financial Aid offices are located near one another for convenient "one-stop" assistance. In addition, the Child and Family Development Center, which opened in November 2001, provides childcare and family education programs to both the campus community and the community at large.

From its opening with one residence hall in 1965, NHTI has maintained an ongoing commitment to the creation of a welcoming social environment for both commuter and resident students. The Student Affairs staff provides students with many extracurricular options: students can participate in any of nearly 30 clubs and student professional organizations; intercollegiate and intramural sports are available, and NHTI's athletic facilities are widely used by the community. Service learning activities provide opportunities for students to reach out to their local community. A 16,000 square foot Student Center, which opened in 2005, provides expanded space for student lounges and meeting rooms as well as support services.

From one classroom building and one residence hall, the physical facilities have expanded to include to four classroom buildings, three residence halls, the library, the Dr. Goldie Crocker Wellness Center, numerous athletic fields, and the Child and Family Development Center as well as the administrative offices of the New Hampshire Community Technical College System, the Christa McAuliffe Planetarium, and the New Hampshire Police Standards and Training Academy. The Seekamp Trail, created in 2000 in memory of a long-time chairman of the NHTI Advisory Board, encircles the pond on the south side of the campus; plans are in progress to extend the trail to the north side of campus along the Merrimack River that will connect with other area trails. Members of the maintenance staff and indeed all members of the campus community take pride in ensuring that the condition of buildings and grounds enhance the learning environment.

As the student population and the campus continue to grow into the 21st century, the faculty, staff, and administration at NHTI have dedicated themselves to the college's Mission/Values/Vision Statement, revised in June 2001 and reaffirmed in 2005, which expresses the intention of all members of the campus community to "uphold, expand, and improve opportunities for student success." With an eye on its traditions of excellence, NHTI is committed to creating a future as distinguished as its past.

STATEMENT OF NONDISCRIMINATION

NHTI does not discriminate in the administration of its admissions and educational programs, activities, or employment practice on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, or marital status. This statement is a reflection of the mission of the Community College System of NH and NHTI, Concord's Community College and refers to, but is not limited to, the provisions of the following laws:

Title VI and VII of the Civil Rights Act of 1964
The Age Discrimination Act of 1967
Title IX of the Education Amendment of 1972
Section 504 of the Rehabilitation Act of 1973
The Americans with Disabilities Act of 1990
Section 402 of the Vietnam Era Veterans' Readjustment Assistance Act of 1974
NH Law Against Discrimination (RSA 354-A)
Genetic Information Nondiscrimination Act of 2008

Inquiries regarding discrimination may be directed to Kathleen Dotter, Civil Rights/Equity Coordinator at NHTI, 31 College Drive, Concord, NH 03301, 603-271-6960, or to Sara A. Sawyer, Director of Human Resources for the NH Community Technical College System, 26 College Drive, Concord, NH, 03301, (603) 271-6300. Inquiries may also be directed to the US Department of Education, Office of Civil Rights, Region 1, JW McCormack Post Office and Courthouse Building, Room 701, 01-0061, Boston, MA 02109-4557, 617-223-9662; the NH Commission for Human Rights, 2 Chenell Drive, Concord, NH 03301, 603-271-2767; and/or the Equal Employment Opportunity Commission, JFK Federal Building, Government Center, 4th Floor Room 475, Boston, MA 02203, 617-565-3200.

2009-10 ACADEMIC CALENDAR

To view NHTI's Academic Calendar, visit <http://www.nhti.edu/academics/acdmccalendar.html>.

CAMPUS EVENTS

Please mark your calendars for the following events. The full campus activities calendar is available at www.nhti.edu.

New Student Orientations: June 16 (AGS), June 17, July 15, August 5 and August 19, 2009; January 6, 2010.

New student Orientation provides incoming students, their parents and families with the opportunity to learn about the services offered at NHTI, to tour the campus, and to meet with returning students, alumni, faculty, staff, and administration. Students register at Orientation for classes for the upcoming semester.

Commencement - May 14, 2010

Commencement is the culmination of a student's experience at NHTI. The ceremony is held at 10 a.m. outdoors on the NHTI campus. In the event of severe inclement weather, Commencement will be held in the Dr. Goldie Crocker Wellness Center and will have live feed in other areas of campus. Student leaders are the featured speakers at this ceremony. Additional information regarding Commencement may be found on the college website at www.nhti.edu/commencement/index.html.

IMPORTANT TELEPHONE NUMBERS

DEPARTMENT	PHONE #	ROOM	NAME
Academic Affairs	271-7150	N 101	Pamela Langley, VP Academic Affairs
Admissions	271-7131	S 113	Frank Meyer
Alumni Director	271-7735	L 100	Lee Ann Lewis
Athletics	271-6426	SC 109	Paul Hogan
Bistro	224-6520	Sweeney Hall	Peter Connors
Bookstore	224-8231	Library	Joane Gandy
Bursar	271-6309	S 114	Marsha Bourdon
Business Office	271-6077	Bus. Office	Irene Aubut
Campus Activities Board	271-8905	SC 108	Charles Lloyd
Campus Safety	271-6310 or 224-3287 (emergency #)		Anne Breen, Director Jason Bishop, Assistant Director
Capital Commons Dining	224-3111	L 100B	Peter Connors
Career Counseling/ Placement	271-6984	SC 227	David Elderkin
Civil Rights/Equity	271-6960	N 106	Kathleen Dotter
Continuing and Corporate Education	271-7123	S 103	Tom Foulkes, VP Comm/Corp Affairs
Community Service	271-8905	SC 108	Charles Lloyd
Counseling	271-6983 271-1753	SC 105 SC 106	Dr. Gyne Hardy, Director Jill Savage, Counselor
Cross Cultural Education	271-8928	S 301	Dawn Higgins
Disabilities Services	271-7723	LC 149	Dr. Beverly Boggess

Evening Faculty	271-7122	S 103	Continuing Education
Faculty Secretary	271-2027	N 105L	Lynn Tilton
Financial Aid	271-7136	S 104	Sheri Gonthier
Health Services	271-7153	SC 104	Shirley Rennie, ARNP
Human Resources	271-7731	L 100	Alyssa LaBelle
Intramurals	271-6428	SC 111	Debra Smith
Learning Center	271-7725	Library	Deborah Carley
Library	271-7186	Library	Stephen Ambra
Maintenance	271-2474	Maintenance	Michael Therrien
Media Services	271-7144	Library	Alex Campoli
Planetarium	271-7831	Planetarium	Jeanne Gerulskis
President	271-7737	L 100	Lynn Kilchenstein
Public Information	271-8904	L 100	Alan Blake
Receptionist	271-7197	S 100	Tammy Carrington
Registrar	271-7140	S 144	Michele Karwocki
Residence Life	271-6984	SC 227	David Elderkin
Room Reservations	271-7733	L 101	Terry Covey
Student Affairs	271-6982	SC 229	Stephen Caccia, VP Student Affairs
Student Senate	271-5999	SC 225	Martha Hunt, Advisor
Transition Program	271-6983	SC 105	Dr. Gyne Hardy
Veteran's Affairs	271-7711	S 145	Liz Pontacoloni, Certifying Officer
Wellness Center	271-6427	SC 111	Debra Smith

STUDENT ADJUSTMENT

Although each student is an individual and will have different goals and needs during his or her college years, there are certain common experiences shared by most students. Below is a list of developmental milestones common to students and specific actions a student might take to meet those goals.

- Milestones:**
- *Adjustment to college and introduction to the academic and social community
 - *Self-assessment of strengths and areas in need of improvement
 - *Development of a plan for meeting education requirements
 - *Academic skill development
 - *Preparing for the “next step”: transfer to another college, career

- Actions:**
- * Get to know the academic advisor and professors through individual meetings
 - * Get to know the campus activities such as clubs, organizations, and community service opportunities.
 - * Become familiar with campus resources such as the Library, the Learning Center, the Campus Activities and Community Service Office, Health Services, and the Counseling Office.
 - * Set academic goals and communicate those with the academic advisor
 - * Establish a specific routine for meeting academic requirements. Students are expected to spend two-three hours of studying for every one hour of class.
 - * Integrate goals and interests with the opportunities in campus life by joining clubs and organizations.
 - * Work with Career Counselor or Learning Center to prepare a resume, improve interviewing skills.
 - * Work with Transfer Counselor to prepare college applications.
 - * Prepare for Commencement.

ACADEMIC POLICIES AND RESOURCES

<http://www.nhti.edu/academics/academicrequirements.html>

NHTI offers an educational experience that prepares students to be specialists in their chosen fields and to be responsible, well-informed, active citizens in society.

Academic Expectations

<http://www.nhti.edu/academics/attendance.html>

Students are expected to attend all scheduled classes and to be in contact with their professors when an unavoidable absence occurs. Regardless of other activities, students are responsible for completing all course requirements on time and to the best of their abilities. Furthermore, students are expected to adhere to the highest standards of academic integrity, including the appropriate use and citation of the work and ideas of others.

Program Residency Requirements

<http://www.nhti.edu/academics/residency.html>

To be eligible to receive an NHTI degree, a student must satisfactorily complete a minimum of 16 credits of course work in NHTI-controlled courses with at least half of these credits in last semester major field courses. Exceptions to this policy require the approval of the Vice President of Academic Affairs and the Academic Standards Committee.

Graduation Requirements

<http://www.nhti.edu/academics/graduation.html>

The degrees of Associate in Science, Associate in Arts, Associate in Engineering Technology, or a Diploma, whichever is applicable, will be granted to students who satisfactorily complete the programs in which they are enrolled. Satisfactory completion is defined as a passing grade for all courses required by the specific program; a 2.0 or higher GPA for all courses required in the curriculum from which the student is graduating; all Associate Degrees must have a General Education core drawn from the sciences, social sciences, humanities, and other courses which prepare the student for life experience; and Associate Degree candidates must complete a minimum of 64 credits and all program requirements.

Course Credit and Course Load

Student enrollment at NHTI is defined according to the number of credits for which the student is enrolled. Full time is defined as 12 or more credits in a semester. Part-time is defined as less than 12 credits in a semester.

Grading System

<http://www.nhti.edu/academics/grading.html>

NHTI has developed a letter grade system in which each grade reflects a level of achievement measured against specific course objectives. Further information regarding academic requirements and policies may be found on the NHTI website at the above web link.

Confidentiality of Student Records

<http://www.nhti.edu/registrar/nhtiregistrarbuckley.html>

NHTI maintains the confidentiality of student records in compliance with the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment). The law protects the privacy of educational records, the right of students to inspect and review their educational records, and to provide for the correction of inaccurate or misleading data through informal and formal hearings. Students may authorize the release of their records to individuals or institutions by completing the “Authorization to Release Records” form available in the Registrar’s Office. Student information maintained by the Health Service and Counseling Offices require a separate signed release of information form available from each office.

Academic Probation

<http://www.nhti.edu/academics/progress.html>

Academic Suspension

<http://www.nhti.edu/academics/progress.html>

Inactive Status

<http://www.nhti.edu/academics/inactive.html>

FREQUENTLY ASKED QUESTIONS ABOUT ACADEMIC ADVISING

College students today are different from past generations. This is particularly true on community college campuses where traditional age and adult learners share their academic experiences. Many students are working outside for school and caring for families. Students are more computer savvy than in the past and campuses are more diverse.

The following is a guide to help parents understand some of the academic terminology and advising information students will encounter while navigating their college experience. It is intended to inform as well as offer opportunities for parents and students to discuss their NHTI experience.

How will an advisor help my student?

Academic advisors help students develop an academic plan by discussing career goals, choice of major, course selection, program requirements, general education requirements, and course syllabi. Advisors help students with their transition into college including information about faculty expectations, classroom protocol and institutional procedures such as adding/dropping a class. Advisors can discuss alternatives if a student is struggling in a course or doubting the choice of major and refer students to campus resources. They also recommend activities and programs on campus for personal growth.

How are advisors assigned to students?

A student’s advisor may be their department head, a faculty member within the department, or a full-time academic advisor.

How and when do students choose an academic major?

Students choose a major when applying to the college or after they are enrolled if they decide to change majors.

What is an academic plan?

An academic plan is a map detailing how degree requirements will be completed. This plan may be revised as necessary. The student and advisor work together to create a schedule that fits with the student's interests, abilities, and commitments outside of school.

What is registration?

During registration, students align their academic plan with degree requirements. Students are encouraged to learn from previous choices that may not have been successful.

How will my student know which courses to take?

Course selection is determined by the requirements of their academic program, including pre-requisite and co-requisite classes.

What do faculty members expect of new students?

Faculty expect students to take personal responsibility for their learning by working independently and adhering to classroom protocol, attendance requirements, and due dates. Students are expected to refer to their syllabus for faculty contact information if they have questions.

What are today's college classrooms like?

Students today learn in varied environments including lecture, lab, recitation, web-based experiences, and cooperative learning groups.

Where will my student find out about course assignments?

At the first meeting of a course, students are told how to find out about course assignments, such as on their syllabus, at the faculty member's office, or on a web-based site such as Blackboard ©.

What is the Learning Center?

The Learning Center provides academic support services for all students through tutoring, the Writing Center, the Math Lab and Computer Learning Lab. The Center also provides resources for students with disabilities.

Where can my student find help with career planning?

Students can receive help with career planning through the Placement and Counseling Office and the Learning Center.

Why should we read the college catalog?

The college catalog details admission requirements, graduation requirements, academic and grading policies, and course descriptions.

What are academic standards?

Academic standards are the policies which describe student performance. These may include mid-semester warnings if a student's grade falls below a C-, a probation period following a semester of below average achievement, and suspension from a program or the college. These are fully explained in the college catalog.

What is FERPA and how does it affect us?

The Family Educational Rights and Privacy Act (FERPA), also known as the Buckley Amendment, ensures the privacy of students' grades and academic records. Students must sign a "Release of Information" form available in the Registrar's Office if they consent to have college personnel discuss their educational progress with members of their family.

How is college different from high school?

College students are responsible for monitoring their own educational and social decisions and are held accountable for their decisions. Parents do not have automatic access to student's grades or information . (See above.)

What happens if a student has a disability?

Students are encouraged to disclose any learning disabilities or physical challenges, including providing documentation of these challenges, to the Disabilities Services Coordinator whose office is in the Learning Center. The Disabilities Coordinator and the student work together to determine what accommodations a student is eligible to receive.

Adapted from NACADA document
Rev. 6/15/04 by Debbie Carley

LEARNING CENTER

<http://www.nhti.edu/learningcenter/index.html>

The Learning Center provides free academic support services to help students achieve success in their coursework and reach their educational goals. Resources and services offered include academic advising and study skills, assessment testing, career exploration, computer learning lab, disabilities services, math lab, tutoring, and writing center.

DISABILITIES SERVICES

<http://www.nhti.edu/learningcenter/lcdisabilitiesservices.html>

It is the mission of the Disabilities of all seven colleges in the Community College System of New Hampshire to provide equal educational access, opportunities, and experiences to all qualified students with documented disabilities who register with the college's Disabilities Services office. Reasonable accommodations are provided to students to allow them to achieve at a level limited only by their abilities and not by their disabilities. Assistance is provided in a collaborative way to help students develop strong and effective independent learning and self-advocacy skills, as they assume responsibility for reaching their academic goals.

In compliance with Section 504 of the 1973 Rehabilitation Act and the Americans with Disabilities Act of 1991, NHTI does not discriminate against students with disabilities in terms of program admissions and/or opportunities for academic success. Students with disabilities are encouraged to disclose the nature of their disabilities to the Coordinator of Disabilities Services prior to the beginning of their first semester at NHTI. Students with disabilities who choose not to disclose their disability will not be eligible for services unless they provide documentation of their disability to the Coordinator of Disabilities Services. The services available to students with disabilities vary according to students' individual needs. Information regarding students' disabilities is kept confidential.

NHTI BOOKSTORE

<http://www.nhti.edu/campuslife/bookstore.html>

The Bookstore is located adjacent to the NHTI Library and is accessible from the main entrance to the Library building. At the bookstore, you can purchase textbooks and related materials, sell your old textbooks, and purchase NHTI insignia clothing and other supplies. NHTI has worked with Folletts, Division of Campus Stores, Inc. to bring you the convenience of reviewing the titles and costs for all of your textbook requirements. All textbooks and related materials are available at the NHTI Bookstore. If you need your textbooks mailed to you, contact the Bookstore at (603) 224-8231, and arrangements for ordering and shipping your textbooks can be made.

Store Hours:

Mondays-Thursdays, 9:00 am - 5:00 pm

Fridays, 9:00 am - 2:00 pm

Please note: The first week of the semester, the bookstore will be open 1/2 hour after the last class begins each day.

COMMUNITY SERVICE

<http://www.nhti.edu/campuslife/communityservice.html>

It is the mission of the Office of Student Life at NHTI to encourage student involvement, development and leadership through the planning and promotion of diverse student activities with the goal of enhancing and supporting opportunities for student success. It is the priority of this office to increase and build community spirituality through programs and activities.

NHTI is dedicated to a mission of community service that serves to develop, coordinate, and promote literacy, community service and service learning opportunities for the college community with community partnerships and agencies. NHTI is a participating member of Campus Compact for New Hampshire, a consortium for higher education institutions in New Hampshire whose purpose is to advance the integration of service learning, civic responsibility, and meaningful community collaboration throughout institutions of higher education. NHTI is the recipient of the first Volunteer NH! Champion Award for Higher Education for outstanding contributions to volunteerism and community service. The college also received the Campus Compact National Center for Community Colleges 2000 Service-Learning Collaboration Award for the category of Collaboration with Social Agencies.

COUNSELING SERVICES

<http://www.nhti.edu/campuslife/counseling.html>

The mission of the Counseling Office is to teach students how to identify and successfully achieve their educational, career, and life goals, and to enhance the student's learning environment throughout the college. The primary goal is to teach strategies whereby students can gain insight, solve problems, make decisions, change behavior, resolve conflict, and accept responsibility. Students are encouraged to schedule an appointment. Confidential counseling services are available at no cost to students while classes are in session. Referrals can be made to local mental health professionals. The cost incurred for treatment by local mental health professionals is the responsibility of the student.

HEALTH SERVICES

<http://www.nhti.edu/campuslife/healthservices.html>

The Health Services office is staffed by a nurse practitioner and a nurse with access to a broad range of specialists and emergency services in the local area. Students are encouraged to schedule an appointment. Routine physical, gynecological exams, immunizations, and lab tests are available for a minimal fee, which may be paid by cash, check or applied to the student's tuition bill. Prescriptions and referral services are the financial responsibility of the student. Some over-the-counter medications are provided free of charge. Allied Health students and students planning to participate in sports must be medically cleared through the Health Services Office prior to participation in clinical, practicum or sport activity. Students can obtain temporary handicap permits through Health Services by providing a letter of medical necessity.

HEALTH INSURANCE

<http://www.nhti.edu/campuslife/healthinsurance.html>

NHTI offers several health insurance plans for full and part-time students. All students enrolled in health related programs such as Dental, Nursing, Paramedic Emergency Medicine, Radiation Therapy, and Radiologic Technology are required to have health insurance.

LIABILITY INSURANCE

<http://www.nhti.edu/campuslife/profliabilityins.html>

Personal professional liability insurance is MANDATORY for all students in health and human service related programs or students with programs that require internships/practicums at off-campus locations. The cost is approximately \$20.00 per year; Paramedic Emergency Medicine students pay \$65.00 per year.

CAMPUS SAFETY

<http://www.nhti.edu/campuslife/campussafety.html>

The Campus Safety Department operates 24 hours a day, 7 days a week. Officers conduct both vehicle and foot patrols on campus, and are charged with the enforcement of federal, state, and local laws as well as NHTI policies and regulations. Code Blue Emergency Call Boxes are located throughout the campus. The Code Blue Emergency Call Boxes can be used for any and all issues including jump starts, lockouts, escorts, suspicious activity, directions, information, etc.

RESIDENCE LIFE

<http://www.nhti.edu/campuslife/residentiallife.html>

Residence living is an integral part of the total experience at NHTI. Every effort is made to provide opportunities for personal growth and development in a safe, secure and clean living environment conducive to the academic and personal development of the student. Each student is allowed to have three guests in his/her room at any one time. Each resident is allowed to have overnight guests 8 evenings per month. Each guest is limited to 6 overnight stays per month. Residents are responsible for the actions of their guests. Pets, open flames, smoking, weapons, firearms and illegal drugs are not allowed. Access to residence halls is by valid student ID. Each room in the residence halls is equipped with a peep hole, smoke detector, and sprinkler. Laser beams provide security around windows.

For current Residence Hall fees, please visit our website at <http://www.nhti.edu/bursar/tuitionfees.html>.

Room Deposit: All students planning to live on campus must return an NHTI Residence Hall Application and the Residence Hall Contract to the Bursar's Office with a \$300 housing deposit which will be credited toward the Residence Hall charges. This deposit is non-refundable after a room assignment has been made.

HOW TO REACH YOUR STUDENT

Telephone

RESIDENCE HALLS

South Hall:	Residence Director – Mike Cristiano	(603) 271-2426
	1 st Floor	(603) 228-8805
	2 nd Floor	(603) 226-1857
	3 rd Floor	(603) 228-6032
Strout Hall:	Residence Director – Nicole Bryant	(603) 271-0712
	1 st Floor	(603) 228-8895
	2 nd Floor	(603) 226-1857
	3 rd Floor	(603) 228-8887
North Hall:	Residence Director – Josue Roman	(603) 271-6379
	1 st floor - Wing B, rooms 117-142	(603) 224-6900
	1 st floor - Wing C, rooms 143-152	(603) 224-7380
	2 nd floor - Wing B, rooms 217-242	(603) 224-7120
	2 nd floor - Wing C, rooms 243-254	(603) 224-7430

Mail

There is one mail delivery each day, Monday thru Friday. The Resident Assistants, or a student worker, distributes the mail to student mailboxes. The address for receiving mail in the residence halls is:

Student's Name
Strout, South, or North Hall, Room #
NHTI, Concord's Community College
31 College Drive
Concord, NH 03301-7412

CHARTWELLS DINING SERVICE

<http://www.dineoncampus.com/nhti/>

The Capital Commons cafeteria, located in Little Hall, is open seven days a week and serves three meals daily except on Saturday and Sunday, when only two meals are served. All NHTI residence hall students must purchase a 19-meal or 15-meal plan. The snack bar (Bistro) is on the first floor of Sweeney Hall where food and beverages may be purchased at a-la-carte prices. The 15-meal plan contains \$100.00 Flex Dollars that are added to the student's ID card. Flex dollars can be used as cash at the Bistro and Capital Commons. Students who carry their lunch may eat in the Bistro.

Alcohol and Other Drug Policies

<http://www.nhti.edu/campuslife/studenthandbook/nhtiaod.html>

NHTI Alcohol, Tobacco, & Other Drug (AOD) Policy

This policy is intended to provide the NHTI community with information about alcohol and other drugs, and is distributed as part of the college's compliance with the Drug-Free Schools and Communities Act Amendment of 1989 (PL101226). Recipients of funding and other support (i.e. grants, contracts) from the federal government may be subjected to additional restrictions and conditions imposed upon them by the Drug-Free Workplace Act of 1988.

- I. All students and guests must follow the Alcohol & Other Drug Policy at NHTI. To support the policy and to minimize confusion in enforcement, no one under the age of 21 years of age may consume alcoholic beverages or possess manufactured containers that hold or transport alcoholic beverages on the public areas of campus, in the residence halls, or at NHTI sponsored events or activities off-campus.
- II. Alcoholic beverages may be consumed by students of legal drinking age who are (a) living in the residence halls, (b) at off-campus NHTI sponsored events or activities, or (c) as designated by Presidential waiver under the following conditions.
 - A. Residence Hall students of legal drinking age will not be permitted to have excessive amounts of alcohol in their residence hall room. Excessive is defined as amounts more than 72 ounces of beer or wine per resident of the room that is of legal drinking age. Hard liquor is not permitted.
 - B. For health, sanitation, and security reasons, residence hall students of legal drinking age can only consume beer and wine in their assigned residence hall room with the door closed. All alcoholic beverage containers must be disposed of properly. No residence hall student may use full or empty alcohol containers for display purposes.
 - C. Alcohol is prohibited in rooms where all residents are under 21.
 - D. Illegal drugs as defined by State and Federal Laws are prohibited on campus and at any NHTI sponsored off campus activity. Any student having these drugs in his/her possession may be referred to civil authorities. Also, students in possession of illicit substances will face sanctions as deemed appropriate by NHTI.
 - E. The President may approve alcoholic beverages for any function on campus. The rules and regulations to be followed are:
 1. Alcoholic beverages will be permitted in segregated areas which provide for controlled checking of drivers licenses or other approved identification card. Such areas will be available only to individuals of legal drinking age, and alcoholic beverages will be consumed only in these areas.
 2. Each NHTI student with a valid NHTI ID card may bring one guest to the function. The guest will be required to present a driver's license or other approved identification card and also to sign the guest book.
 - F. The sale or raffle of alcoholic beverages on campus is prohibited. Exceptions to this policy may be made by the President.
 - G. Students who are in the presence of an alcohol or other drug violation are also in violation of the Alcohol and Other Drug Policy.
 - H. Students who exhibit inappropriate behavior due to being under the

influence of alcohol and other drugs, will be sanctioned accordingly.

- I. NHTI students of legal drinking age attending an NHTI sponsored off campus event (social, cultural, athletic, academic, etc.) will be permitted to consume alcoholic beverages. If a student is found to be in violation of the Alcohol and Other Drug Policy while attending an NHTI sponsored off campus event, the student will be sanctioned according to their commuter/resident status that is defined in the Alcohol and Other Drug Policy.
- J. Any student or guest, both on or off campus, discovered to be in need of medical attention will be transported to the nearest available hospital via ambulance at his/her own expense. Any treatment expenses incurred as a result of this intervention will be at the student's expense.
- K. No NHTI Club/Organization funds are to be used to purchase alcoholic beverages.

Violations of the rules concerning use of alcohol and other drugs, as set forth in the NHTI Alcohol and Other Drug Policy located in the Student Handbook, may result in referral to the civil authorities and/or sanctioning through the NHTI judicial process. Following are sanctions that will be imposed by the Institute and are applicable to all students. Any person wishing to request an appeal should refer to the current Student Handbook. Sanctions are cumulative during an individual's enrollment at NHTI. Students will be removed from Residence Life if it is determined he/she is selling and/or supplying drugs, and/or, supplying and/or selling alcohol to minors. The student will be brought before the Institute Judicial Committee to determine if they should be removed from the NHTI.

Alcohol

RSA 179:10 Unlawful Possession and Intoxication

RSA information found at: <http://www.gencourt.state.nh.us/rsa/html/xiii/179/179-10.htm>.

Other Drugs

Illegal drugs, as defined by State and Federal laws, are prohibited in the residence halls and on campus. A student having these drugs in their possession may be referred to the civil authorities and may be referred to the Institute Judicial process.

318-B:2 Acts Prohibited

RSA Information obtained at: <http://www.gencourt.state.nh.us/rsa/html/XXX/318-B/318-B-2.htm>.

NHTI Alcohol & Other Drug Sanctions

Resident First Violation:

1. The student will meet with/contact the appropriate staff member as indicated on the Incident Report Form.
2. A Letter of Notice will be sent to the parent(s)/guardian(s) of students who are under the age of 21 indicating the student has violated college policy.

3. The student will be fined \$25.00. Payment will be made within five business days. If the fine is not paid, the student will be removed from the residence halls until the fine is paid in full.
4. At the discretion of college officials, students may be required to seek further evaluation by a community-based professional which will be at the student's expense. If such evaluation is required, students will also be required to provide the NHTI Counseling Office with a signed release of information to facilitate verification that this requirement is fulfilled.

Resident Second Violation:

1. The student will meet with/contact the appropriate staff member as indicated on the Incident Report Form.
2. A Letter of Notice will be sent to the parent(s)/guardian(s) of students who are under the age of 21 indicating the student has violated college policy.
3. The student will be fined \$50.00. Payment will be made within five business days or the student will make arrangements by signing a promissory note to pay \$25.00 per week until the fine is paid. If the fine is not paid, the student will be removed from the residence halls until the fine is paid in full.
4. The student will be required to participate in two substance abuse education sessions provided through the Substance Abuse Awareness Program. Failure to participate in sessions will result in removal from the residence halls, and being placed on College Probation until this requirement is fulfilled.
5. At the discretion of college officials, students may be required to seek further evaluation by a community-based professional which will be at the student's expense. If such evaluation is required, students will also be required to provide the NHTI Counseling Office with a signed release of information to facilitate verification that this requirement is fulfilled.

Resident Third Violation:

1. The student will meet with/contact the appropriate staff member as indicated on the Incident Report Form.
2. The student will be removed from the residence halls and placed on the Persona Non Grata List. If the third violation occurs on or before the posted mid-semester warning due date, the student will be removed from the residence halls and placed on the Persona Non Grata list until the end of the current semester. If the third violation occurs after the posted mid-semester warning due date, the student will be removed from the residence halls until the end of the following semester. In either case, the student may apply for consideration for readmission to housing for the semester following the end of this sanction. The summer semester is excluded from the process of consideration for readmission.
3. A Letter of Notice will be sent to the parent(s)/guardian(s) of students who are under the age of 21 indicating the student has violated college policy.
4. The student will be fined \$100.00. Payment will be made within five business days or the student will make arrangements by signing a promissory note to pay \$25.00 per week until the fine is paid. Failure to pay the fine will result in the student being placed on College Probation.
5. The student will be required to participate in four alcohol education sessions provided through the Substance Abuse Awareness Program. Failure to participate in the sessions will result in the student being placed on College Probation.
6. At the discretion of college officials, students may be required to seek further

evaluation by a community-based professional which will be at the student's expense. If such evaluation is required, students will also be required to provide the NHTI Counseling Office with a signed release of information to facilitate verification that this requirement is fulfilled.

Resident Fourth Violation:

If the fourth violation of the Alcohol and Other Drug Policy occurs on or before the posted mid-semester warning due date, the student will be removed from NHTI until the end of the current semester. If the fourth violation occurs after the posted mid-semester warning due date, the student will be removed from NHTI until the end of the following semester. In either case, the student may apply for consideration for readmission to the Institute for the semester following the end of this sanction. The summer semester is excluded from the process for consideration for readmission.

Commuter First Violation:

1. The student will meet with/contact the appropriate staff member as indicated on the Incident Report Form.
2. A Letter of Notice will be sent to the parent(s)/guardian(s) of students who are under the age of 21 indicating the student has violated college policy.
3. The student will be fined \$50.00. Payment will be made within five business days. If the fine is not paid, the student will be placed on College Probation.
4. The student may be placed on the Persona Non Grata list from the residence halls if the violation has occurred in the close proximity to a hall.
5. At the discretion of college officials, students may be required to seek further evaluation by a community-based professional which will be at the student's expense. If such evaluation is required, students will also be required to provide the NHTI Counseling Office with a signed release of information to facilitate verification that this requirement is fulfilled.

Commuter Second Violation:

1. The student will meet with/contact the appropriate staff member as indicated on the Incident Report Form.
2. A Letter of Notice will be sent to the parent(s)/guardian(s) of students who are under the age of 21 indicating the student has violated college policy.
3. The student will be fined \$100.00. Payment will be made within five business days or the student will make arrangements by signing a promissory note to pay \$25.00 per week until the fine is paid. If the fine is not paid, the student will be placed on College Probation.
4. The student will be required to participate in two alcohol education sessions provided through the Substance Abuse Awareness Program. Failure to participate in sessions will result in the student being placed on College Probation.
5. The student may be placed on the Persona Non Grata list from the residence halls if the violation has occurred in the close proximity to a hall.
6. At the discretion of college officials, students may be required to seek further evaluation by a community-based professional which will be at the student's expense. If such evaluation is required, students will also be required to provide the NHTI Counseling Office with a signed release of information to facilitate verification that this requirement is fulfilled.

Commuter Third Violation:

1. The student will meet with/contact the appropriate staff member as indicated on the Incident Report Form.
2. A Letter of Notice will be sent to the parent(s)/guardian(s) of students who are under the age of 21 indicating the student has violated college policy.
3. The student will be fined \$200.00. Payment will be made in five business days or the student will make arrangements by signing a promissory note to pay \$25.00 per week until the fine is paid. If the fine is not paid, the student will be placed on College Probation.
4. The student will be required to participate in four alcohol education sessions provided through the Substance Abuse Awareness Program. Failure to participate in sessions will result in the student being placed on College Probation.
5. At the discretion of college officials, students may be required to seek further evaluation by a community-based professional which will be at the student's expense. If such evaluation is required, students will also be required to provide the NHTI Counseling Office with a signed release of information to facilitate verification that this requirement is fulfilled.

Commuter Fourth Violation:

The student will be removed from NHTI.

Individuals not enrolled at NHTI: Individuals not enrolled at NHTI who are found to be in violation of the college's policy will be placed on the Persona Non Grata list.

SMOKING POLICY

<http://www.nhti.edu/campuslife/studenthandbook/smoking.html>

To promote the health and well being of NHTI students, faculty and staff and the general public, smoking is allowed only in designated areas and personal vehicles. The designated areas are the four smoking gazebos: by MacRury Hall, in front of North Hall, between South and Strout Halls, and behind the Library near the big parking lot.

1. Smoking is prohibited in all State-owned vehicles.
2. Sale of tobacco products on campus is prohibited.
3. Distribution of free tobacco products on campus is prohibited.
4. Tobacco specific product advertisements are prohibited in college-run publications.
5. Campus organizations are prohibited from accepting sponsorship from tobacco specific companies.
6. Free tobacco treatment will be provided through the NHTI Health Services Office.
7. NHTI Campus Safety is responsible for enforcement of this policy.

Fines: First violation - \$25.00

Second and subsequent violations - \$50.00

TUITION AND FEES

Tuition costs and fees may be located at the college website:

<http://www.nhti.edu/bursar/tuitionfees.html>

Cost estimates by academic program are located at

<http://www.nhti.edu/bursar/programestimates.html>

PAYMENT PLANS

<http://www.nhti.edu/bursar/paymentdetails.html>



NHTI Tuition Payment Options: Full payment and payment plan.

NHTI offers a FACTS (nelnet)/e-Cashier Payment Plan to students. With FACTS, students can now make monthly payments for their tuition/fees automatically. It's easy to enroll and less expensive than getting a loan! Visit us on the web at www.nhti.edu and click on the e-Cashier button to access FACTS (nelnet)/e-Cashier. The FACTS plan electronically processes the monthly payments using the responsible party's bank account or credit card so there is no check writing or stamps involved. Students also have the option to make full payment using FACTS. Details about this program are mailed to all new students and can also be obtained by calling the Bursar's Office at (603) 271-6309. For assistance when enrolling on-line for the payment plan, contact the FACTS Management Company at 800-609-8056. Students who wish to pay a past due balance should pay the Bursar's Office directly to avoid processing delays.

CONCORD AREA RESOURCES

The listings below do not imply any prearrangement or endorsement by NHTI.

Banks

Bank of America	118 Storrs St.	(603) 225-4401
Centrix Bank	11 S. Main St.	(603) 224-1717
Citizens Bank	20 Fort Eddy Rd.	(603) 229-3235
	1 Capital Plaza	(603) 229-3500
	188 Loudon Road	(603) 229-3650
	88 South Street	(603) 229-3600
	339 Village St., Penacook	(603) 753-0104
First Colebrook Bank	100 Loudon Rd.	(603) 228-1300
Key Bank of NH	73 Fort Eddy Rd.	(603) 225-5381
Laconia Savings Bank	27 No. State Street	(603) 224-5444
	11 Triangle Park Dr.	(603) 228-6101
	1 Integra Drive	(603) 225-2793
Merrimack County Savings	167 No. State St.	"
	190 N. Main St.	"
	89 No. Main St.	(603) 225-3140
	70 Airport Road	(603) 224-7731
NH Federal Credit Union		

Northeast Credit Union	55 Pleasant St.	(603) 225-9744
Ocean Bank	66 N. Main St.	(603) 225-0056
	197 Loudon Road	(603) 226-3600
Sovereign Bank	161 North State	(603) 228-9510
	73 West Street	(603) 226-4672
TD BankNorth	143 N. Main St.	(603) 229-5717
	344 Loudon Rd.	(603) 229-5800
	277 N. Sheep Davis Road	(603) 229-5969

Florists

Cobblestone Design	89 Fort Eddy Rd.	(603) 228-5980
Cole Gardens	430 Loudon Rd.	(603) 229-0655
Country Blossom	219 Fisherville Rd.	(603) 753-6333
D. McLeod, Inc.	49 South St.	(603) 225-3721
Youngie's Flowers	9 Pleasant St.	(603) 226-2525

Libraries

Concord City Library	45 Green Street	(603) 225-8670
NH State Library	20 Park Street	(603) 271-2144
NHTI Library	NHTI campus	(603) 271-7186

Lodging

Best Western Inn and Suites	97 Hall St.	(603) 228-4300
Centennial Inn	96 Pleasant St.	(603) 227-9000
Days Inn	406 S. Main St.	(603) 224-2511
Comfort Inn	71 Hall St.	(603) 226-4100
Courtyard by Marriott	71 Constitution Ave.	(603) 225-0303
Fairfield Inn	6 Gulf St.	(603) 224-4011
Hampton Inn Motel	515 South St., Bow	(603) 224-5322
Holiday Inn Concord	172 N. Main St.	(603) 224-9534

Recreational Facilities

Boutwell's Bowling Center - 152 North State Street. Candlepin bowling.

Concord Boys and Girls Club - 55 Bradley Street. Gym, game room, exercise room, showers.

Concord Fitness Center - 128 Hall Street

Concord, City of

Beaver Meadow Municipal Golf Course - Sewalls Falls Road, West Concord. 18-hole golf course with clubhouse. Season is from April 1st to November 1st. Cross-country skiing.

Concord Parks and Recreation - White Park.

East Concord Community Center - 18 Eastman Street, across from Merrill Park.

Everett Arena - Loudon Road Skating and hockey games are scheduled regularly.

Green Street Community Center - Green Street. Gym/exercise room with showers.

Heights Community Center - 20 Canterbury Road.

Memorial Field - South Fruit Street Football field and grandstand, six clay and six hard tennis courts, softball fields, running track, baseball and soccer fields.

Merrill Park - Eastman Street. (Less than 1 mile from campus in East Concord).

Swimming pool and bathhouse, three lighted tennis courts, basket ball court, softball field, children's park and picnic area.

West Concord Community Center - 14 Knight Street

White Park - Centre and Washington Streets. 22-acre wooded park with ice skating pond with floodlights and music, heated skate house and snack bar, floodlighted ice hockey rink, lighted hard-surface basketball courts, fireplaces and picnic tables, swimming pool and bathhouse, and a baseball field.

Gold's Gym - Home Avenue.

Planet Fitness, Inc. - 89 Fort Eddy Road. Shower/locker facilities, tanning, and exercise rooms.

Racquet Club of Concord - 10 Garvins Falls Road. Indoor tennis, racquetball courts, and swimming pool.

YMCA - 15 North State Street. Gym, swimming pool, showers, locker rooms, exercise rooms.

Restaurants

Angelina's Ristorante Italiano	11 Depot Street	(603) 228-3313
Applebee's	Steeplegate Mall	(603) 224-6600
Arnie's Place	164 Loudon Rd.	(603) 228-3225
Barley House	128 Main St.	(603) 228-6363
Beefside	106 Manchester St.	(603) 228-0208
Beijing Tokyo	61 S. Main St.	(603) 228-0888
Bistro Rustica	80 N. Main St.	(603) 224-2110
Brown Bag Deli	1 Eagle Square	(603) 225-9110
Burger King	155 Loudon Rd.	(603) 224-8428
Cafe Indigo	128 Hall St.	(603) 224-1770
Capitol Deli	2 Capital Plaza	(603) 228-2299
Capitol Grille	1 Eagle Square	(603) 228-6608
CC Tomatoes	219 Fisherville Rd.	(603) 753-4450
Checkmate Pizza	41 Washington St.	(603) 228-0555
Cheers, Inc.	17 Depot Road	(603) 228-0180
Chen Yang Li	520 South Street, Bow	(603) 228-8508
Cityside Grille	25 Manchester St.	(603) 227-0884
Common Man	25 Water St.	(603) 228-3463
Constantly Pizza	39 S. Main St.	(603) 224-9366
Corner View	80 ½ South St.	(603) 229-4554
Dallas Pizza	156 N. State St.	(603) 226-4272
D'Angelo Grilled Sandwiches	126 Loudon Rd.	(603) 224-5088
Dos Amigos Burritos	26 N. Main St.	(603) 410-4161
Dragon Star	75 S. Main St.	(603) 226-2423
Eagle Square Deli	5 Eagle Square	(603) 228-4795
Einstein Brothers Bagels	10 Fort Eddy Rd.	(603) 225-9776
Elizabeth's Kitchen	26 Pleasant St.	(603) 225-0599
Family Buffet	94 Fort Eddy Rd.	(603) 223-0707
Friendly's Restaurant	147 Loudon Rd.	(603) 224-8110
Gas Lighter Restaurant	204 N. Main St.	(603) 228-8854
Granite Restaurant	96 Pleasant St.	(603) 227-9000
The Green Martini	6 Pleasant St. Extension	(603) 223-6672
Hermanos Cocina Mexicana	11 Depot Street	(603) 224-5669
House of India	6 Pleasant St.	(603) 227-5266
In A Pinch Café	146 Pleasant St.	(603) 226-2272
Kaylen's Pizzeria	30 Manchester St.	(603) 226-0899
Kentucky Fried Chicken	135 Loudon Rd.	(603) 224-8441
Longhorn Steakhouse	217 Loudon Road	(603) 228-0655
Makris Lobster and Steak House	354 Sheep Davis Road	(603) 225-7665
Man Yee Restaurant,	79 South St.	(603) 226-0001

Margaritas Mexican Restaurant	1 Bicentennial Square	(603) 224-2821
McDonald's	117 Loudon Rd.	(603) 228-8873
Milano's Pizza	3 Broadway Ave.	(603) 224-3419
Moe's Sandwich Shop	73 S. Main St.	(603) 225-6637
Moritomo	32 Fort Eddy Rd.	(603) 224-8363
Newick's Seafood Restaurant	317 Loudon Road	(603) 225-2424
Ninety Nine Restaurant & Pub	60 D'Amante Drive	(603) 224-7399
Nonni's	172 N. Main St.	(603) 224-0400
Olive Garden	223 Loudon Rd.	(603) 228-6886
Outback Steakhouse	22 Loudon Road	(603) 226-0300
Panera Bread,	75 Fort Eddy Road	(603) 226-8966
Papa Gino's	388 Loudon Rd.	(603) 225-2011
Pit Road Lounge	388 Loudon Rd.	(603) 226-0533
Pizza Hut	148 Loudon Rd.	(603) 224-3231
Pizzarelli's	7 Depot St.	(603) 224-8888
Quiznos	374 Loudon Rd.	(603) 224-0099
Red Apple Buffet	161 Loudon Rd.	(603) 226-8866
Red Blazer	72 Manchester St.	(603) 224-4101
Remi's Place	62 Pleasant St.	(603) 224-2303
Ruby Tuesday	327 Loudon Rd.	(603) 223-2505
Sal's Pizza	80 Storrs St.	(603) 226-0297
Sandwich Depot	49 Hall St.	(603) 228-3393
Siam Orchid	158 N. Main St.	(603) 228-1529
Subway	231 Loudon Rd.	(603) 228-6828
Szechaun Garden	108 Fisherville Rd.	(603) 226-2650
Taco Bell/Long John Silvers	321 Loudon Rd.	(603) 223-6908
Tea Garden Restaurant	184 N. Main St.	(603) 228-4420
T.G.I. Friday's	221 Loudon Rd.	(603) 226-1012
Uno Chicago Grill	15 Fort Eddy Rd.	(603) 226-8667
Village Cucina	124 N. Main St.	(603) 410-3077
Vinnie's Pizzeria	200 S. Main St.	(603) 224-7727
Washington Street Café	88 Washington St.	(603) 228-2000
Weathervane Seafood Restaurant	Route 4, Chichester	(603) 225-4044
Wendy's	106 Loudon Rd.	(603) 224-9423
Windmill Family Restaurant	172 Loudon Rd.	(603) 225-0600
The Works Bakery Café	42 N. Main St.	(603) 226-1827
Yellow Submarine	192 N. State St.	(603) 228-4500

Taxi

Concord Cab	1 Kennedy St.	(603) 225-4222
Main Street Taxi	4 N. Main St.	(603) 226-8888

Theatres

Capitol Center for the Arts	44 S. Main St.	(603) 225-1111
Concord Regal Cinemas	282 Loudon Rd.	(603) 226-3800
Entertainment Cinemas	192 Loudon Rd.	(603) 224-3600
Hooksett Cinemagic and Imax	Hooksett, NH	(603) 644-4629
Hooksett Regal Cinemas	Hooksett, NH	(603) 644-3456
Manchester Regal Cinemas	Manchester, NH	(603) 623-6348
Red River Theatres	11 S. Main St.	(603) 224-4600
Tilton's Smitty's Cinemas	Tilton, NH	(603) 286-4444

Transportation

Concord Trailways/Peter Pan Bus Lines/Vermont Transit		
Concord Bus Terminal	30 Stickney Ave.	(603) 228-3300 or 1-800-639-3317
Greater Laconia Transit Agency		1-800-294-2496
Greyhound Bus Lines		1-800-231-2222
Local Bus Service: Concord Area Transit (CAT)		(603) 225-1989
Vermont Transit		1-800-552-8737

Places of Worship

Allah Prayer (Muslim)	13 Eastman St.	(603) 568-9341
All Saints Anglican Church	211 N. Main St.	(603) 545-9079
Baha'i Faith Church	Concord	(603) 224-0516
Bow Mills United Methodist	505 South St., Bow	(603) 224-0884
Carmelite Monastery	275 Pleasant St.	(603) 225-5791
Centerpoint Church	20 N. State St.	(603) 224-7427
Church of Christ	141 Fisherville Rd.	(603) 224-0370
Church of Jesus Christ of Latter Day Saints	91 Clinton St.	(603) 224-3061
Concord Bible Fellowship	25 Rockingham St.	(603) 228-3344
Concord Covenant Church	Route 106	(603) 225-0055
Concord Messianic Fellowship (Jewish)	21 Dunklee St.	(603) 724-2116
Concordia Lutheran Church	211 N. Main St.	(603) 224-0277
Cornerstone Community Church	20 S. Main St.	(603) 225-2550
Dormition of the Thetokos (Eastern Orthodox)	4 Union St.	(603) 225-4909
East Congregational Church	51 Mountain Road	(603) 224-9242
ECKANKAR Religion	Holiday Inn Concord	(800) 713-8944
Faith Tabernacle Church	164 East Side Dr.	(603) 224-1820
Faith Bible Church	179 Pleasant St.	(603) 223-2321
First Baptist Church	20 North State St.	(603) 224-7427
First Church of Christ Scientist	33 School St.	(603) 224-0818
First Congregational Church	177 North Main St.	(603) 225-5491
First Presbyterian Church	23 Wall St.	(603) 225-7377
Friends Meeting of Concord (Quakers)	19 Fruit St.	(603) 224-4748
Gospel Light Church of God	124 Hall St.	(603) 225-7373
Grace Bible Fellowship	31 College Drive	(603) 224-7944
Grace Church	3 Amy Way, Penacook	(603) 459-9153
Grace Episcopal Church	30 Eastman St.	(603) 224-2252
Holy Trinity Greek Orthodox	68 North State St.	(603) 225-2961
Immaculate Conception	9 Bonney St., Penacook	(603) 753-4413
Immaculate Heart of Mary	180 Loudon Rd.	(603) 224-4393
Immanuel Community Church	7 Grover St.	(603) 224-9238
Islamic Society of Greater Manchester	228 Maple Str., Manchester	(603) 644-0939
Jehovah's Witnesses Kingdom Hall	199 East Side Dr.	(603) 228-0118
Liberty Assembly of God	339 Mountain Rd.	(603) 225-8442
Living Hope Community	31 Summer St., Penacook	(603) 753-6712
New Life Fellowship	26 S. Main St.	(603) 225-8888
Oasis Church	Beaver Meadow School	(603) 219-3914
River of Grace	37 Regional Dr.	(603) 224-7944
Sacred Heart Church	52 Pleasant St.	(603) 225-6942

Salvation Army	58 Clinton St.	(603) 225-5586
Seventh Day Adventists Church	Route 106	(603) 224-3641
South Congregational Church	27 Pleasant St.	(603) 224-2521
St. John the Evangelist	72 South Main St.	(603) 224-2328
St. Paul's Episcopal Church	21 Centre St.	(603) 224-2523
St. Peter's Church	135 North State St.	(603) 224-0165
Temple Beth Jacob (Jewish)	67 Broadway St.	(603) 228-8581
Trinity Baptist Church	80 Clinton St.	(603) 225-3999
Unitarian Universalist Church	274 Pleasant St.	(603) 224-0291
United Baptist Church	39 Fayette St.	(603) 224-7755
United Church of Penacook	21 Merrimack St., Penacook	(603) 753-4072
Wesley United Methodist	79 Clinton St.	(603) 224-7413
West Congregational Church	499 North State	(603) 224-4142
Word of Life Christian Fellowship	95 Old Loudon Road	(603) 228-2444

Parent Transition Resources

Annotated Bibliography

Barkin, C. (1999). *When Your Kid Goes to College: A Parent's Survival Guide.* New York: Harper. Written by the mother of a college student, herself a Harvard grad, this practical book relates the predictable ups and downs of a child leaving home.

Clemetson, L. (2006, December 8). Off to college alone, shadowed by mental illness. *The New York Times*. Retrieved December 8, 2006, from <http://www.nytimes.com/2006/12/08/health/08Kids.html>

Several new college freshmen describe how they adjust to dealing with depression far from family.

Coburn, K.L. & Treeger, M.L. (2003). *Letting Go: A Parents' Guide to Understanding the College Years.* New York: Harper.

This compassionate narrative describes parents' feelings as a child enters college. Chapters offer insights into how college has changed in a generation and what to expect.

Beloit College. (2005) Mindset List ® for the class of 2009. Retrieved August 10, 2006, from <http://www.beloit.edu/~pubaff/mindset/>

A listing of facts which give insight into the thinking of entering college freshmen born in 1987, e.g., "#16 voice mail has always been available...#66. They've never seen a Howard Johnson's". Worth pondering.

Jackson, M. (2006, December 17). More parents unready to let go. *Boston Sunday Globe*, p. G1.

This "Balancing Acts" column advises how "helicopter parents" can distinguish between supporting and smothering their young adult children.

Johnson, H.E. & Schelhas-Miller, C. (2000). *Don't Tell Me What to Do, Just Send Money: The Essential Parenting Guide to the College Years.* New York: St. Martin's Griffin.

This exhaustive guide covers the spectrum from senior year to first job. The easy to use format includes both parent's and students' point of view and prompts for initiating dialog.

MacKay, J.K. (2001). *Let the Journey Begin: A Parent's Monthly Guide to the College Experience.* Boston: Houghton-Mifflin.

Full of tips for adjustment, this guide follows a freshman's first college year.

Marymount University (n.d.) Tips for parents to help their student. Retrieved August 10, 2006, from <http://www.marymount.edu/parents/tips.html>

A short list of Dos and Don'ts for parents of college students.

Megan, K. (2006, October 5). About those calls home. *New Hampshire Union Leader*, p. B4.

This bulleted article examines typical calls home from a college freshman and advice for responding.

Megan, K. (April 24, 2006). "Gap year" a chance for students to mature, focus. *New Hampshire Union Leader*, p. C6.

A year off between high school and college can benefit some students.

Megan, K. (2006, October 5). New students are sometimes lonely, homesick but parents shouldn't react too quickly. *New Hampshire Union Leader*, p. B4.

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