



**NHTI**  
Concord's Community College

# APPLICATION FOR ADMISSION

## IS YOUR APPLICATION COMPLETE? CHECK THE FOLLOWING ITEMS:

### All Applicants:

- \$10 non-refundable Application Fee (make check or money order payable to "NHTI, Concord's Community College")
- Official high school transcript even if you received a GED (see **Note** right)
- SAT or ACT scores (recommended but not required)
- CEEB high school code number (verify with your high school)
- GED scores enclosed (if applicable)
- Prospective Major/Degree Program checked
- Social Security number (submit copy of Social Security card if available)
- Copy of current, valid, driver's license
- New Hampshire Residency section completed by New Hampshire residents only (see back of this application)
- Request for New England Regional Student Program completed and signed by out-of-state New England residents only
- If you have taken a course(s) through Project Running Start, please have an official transcript sent. **See page 8 in NHTI Catalog regarding application fee waiver.**
- Signature of Applicant

### Transfer Applicants:

- All of the above list completed **AND**
- Official college transcripts requested (see **Note** below)

### US Permanent Residents:

- Please supply proof of US permanent residency status.

### International Applicants please see page 7 in the NHTI Catalog.

**NOTE:** It is your responsibility to request that official transcripts be mailed directly to the NHTI Admissions Office. Each program has additional, specific admission requirements which are listed on the academic program pages. Applicants are responsible for knowing these requirements, any specific deadlines, and submitting appropriate documents as noted.

### Send to: Admissions Office

NHTI, Concord's Community College  
31 College Drive • Concord, NH 03301-7412  
Phone (603) 271-7134 or 1-800-247-0179  
Fax: (603) 271-7139

## PLEASE CHOOSE A PROGRAM:

### Degree, Professional Certificate and Diploma Programs

#### Business Programs

- Accounting
- Business Administration
- Hospitality and Tourism Management
- Sports Management

#### Computer Programs

- Animation and Graphic Game Programming
- Information Technology

#### Engineering Technology Programs

- Architectural Engineering Technology
- Computer Engineering Technology
- Electronic Engineering Technology
- Landscape and Environmental Design
- Manufacturing Engineering Technology
- Mechanical Engineering Technology

#### Education Programs

- Early Childhood Education
- Education

#### Health Programs

- Dental Assisting (Professional Certificate)
- Dental Hygiene
- Diagnostic Medical Sonography (Professional Certificate)
- Health Science
- Nursing (ADN)
- Nursing (LPN-RN Advancement Option)
- Practical Nursing (Diploma)
- Paramedic Emergency Medicine
- Radiation Therapy
- Radiologic Technology

#### Human Service Programs

- Addiction Counseling
- Human Service

#### Justice/Legal Studies

- Criminal Justice
- Paralegal

#### Liberal Arts Programs

- Liberal Arts
- General Studies

#### Visual Arts

### Certificate Programs\*

#### Business Programs

- Accounting (Basic)
- Accounting (Advanced)
- Event/Conference Management
- Hotel Administration
- Management
- Sports Management
- Tourism Information Technology
- Travel and Tourism

#### Computer Programs

- Information Technology Applications Development
- Information Technology Networking

#### Early Childhood Education Programs

- Autism Early Intervention Specialist
- Early Childhood Education
- Early Childhood Education (Advanced)

#### Education Programs

- Career & Technical Education Alternative Certification
- Education
- Special Education

#### Engineering Technology Programs

- Computer Aided Design - Architectural Concentration
- Computer Technology Programming (Advanced)
- Electronic Technology
- Landscape Design

#### Health Programs

- Medical Coding
- Medical Transcription
- Orthopaedic Technology
- Radiation Therapy

#### Human Service Programs

- Addiction Counseling/Criminal Justice
- Community Social Service

#### Justice/Legal Studies

- Paralegal Studies
- Public Safety Communications

### \*NOTE for Certificate Program applicants who intend to apply for Financial Aid, now or in the future:

All NHTI Certificate Programs are financial aid eligible. If you intend to apply for financial aid for one of these programs now or in the future, YOU MUST submit an official, final high school transcript, or the equivalent documentation that demonstrates high school completion, to the NHTI Admissions Office.

NOTE: PLEASE TYPE OR PRINT IN INK

For Office Use Only

Submit \$10 non-refundable application fee (check or money order made payable to NHTI, Concord's Community College) with this application.

For Office Use Only

NAME

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

List other names used on school records \_\_\_\_\_

CURRENT MAILING ADDRESS

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

PREVIOUS ADDRESS IF LIVED AT CURRENT ADDRESS LESS THAT ONE YEAR

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

TELEPHONE NUMBERS

Home \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Work or Cell \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Ext. \_\_\_\_\_

PREFERRED E-MAIL ADDRESS \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Federal law requires that NHTI collect names and corresponding social security numbers for all students attending the college. The college is required by the internal Revenue Code to produce a 1098-T tax form (26 U.S.C.A. Section 6050 or Federal Register, Vol. 67, No. 2244, page 777686 (ii)) which requires the college to report the names and social security numbers of all students taking credit-bearing courses. Please note, however, that the college will ensure the security of the student's social security number and will not disclose it to anyone outside the college, except as authorized by federal or state laws or applicable policies.

\*  Male \*  Female \* Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
MO DAY YR

\*ETHNIC BACKGROUND

American Indian/Alaskan  Asian  Black/Non-Hispanic  Native Hawaiian/Pacific Islander  
 Hispanic  White/Non-Hispanic  Non-Resident/Alien

\* Answering questions so marked is optional. They are used for statistical purposes only; your responses will not affect the admission decision.

Is English your native language?  YES  NO If NO, what is your native language? \_\_\_\_\_

Are you a U.S. Citizen?  YES  NO If NO, are you a U.S. permanent resident?  YES  NO

Country of Citizenship \_\_\_\_\_ Current Visa Status \_\_\_\_\_

If requesting I-20 (Application for F-1 Student Visa), please include permanent address in your home country.

Please print your permanent address in your home country in proper mailing format:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please indicate the person who should be contacted in medical emergencies:

NAME OF: (check one)  Parent  Guardian  Spouse  Other \_\_\_\_\_

Last \_\_\_\_\_ First \_\_\_\_\_

STREET ADDRESS

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

TELEPHONE NUMBERS

Home \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Work or Cell \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Ext. \_\_\_\_\_

**When do you anticipate starting your program?** FA = Fall SP = Spring SU = Summer

Semester \_\_\_\_\_ Year \_\_\_\_\_

**Applying to:**  Day Division  Continuing Education Division (Evenings)

**Enrollment Status:**  Full-time  Part-time

**Have you previously applied to NHTI?**  Yes  No If yes, provide dates: \_\_\_\_\_

**Have you previously attended NHTI?**  Yes  No Dates /Program: \_\_\_\_\_

**Are you applying for Academic Amnesty?** (see page 7 of the NHTI Catalog)  Yes  No

**Are you a New England resident?**  Yes  No If yes, please refer to back page of application.

**Have you taken a course(s) through Project Running Start?**  Yes  No

If yes, to which New Hampshire Community College was the course(s) connected? \_\_\_\_\_

*For these courses to be considered for transfer credit, have official transcript(s) sent to the NHTI Admissions Office.*

**High School Last Attended** C.E.E.B. Code \_\_\_\_\_

School Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

High School Graduation Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ or Year G.E.D. Awarded \_\_\_\_\_  
MO DAY YR

**College(s) Previously Attended**

DATES ATTENDED DEGREE

Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

Please indicate below if a member of your family is attending or has attended NHTI.

Name \_\_\_\_\_ Relationship \_\_\_\_\_

How did you first learn about NHTI?  College Fair  HS Guidance Counselor  Current Student

Family Member  Area Resident  Other \_\_\_\_\_

**TO BE SIGNED BY ALL APPLICANTS**

The information provided by the applicant on this admission application form shall be held confidential to the extent determined by Federal law and NHTI policy. NHTI, Concord's Community College, reserves the right to deny admission to any applicant, who, in the judgment of College officials, does not qualify for admission. NHTI also reserves the right to require withdrawal of a student who does not satisfy the ideals of citizenship, character, or scholarship.

In accordance with the terms and conditions set forth in its publications, and if accepted, I agree to abide by the rules and regulations set forth in the publications and in the student handbook. I also agree that NHTI has permission to use any College-sponsored pictures in which any likeness appears.

**I certify that when I begin college at NHTI, I will have graduated from high school, received my GED or completed my high school education.**

**I certify that I have read and agree with the above, and that all information provided herein is true and complete.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent or Legal Guardian  
(if student is under 18 years old) \_\_\_\_\_ Date \_\_\_\_\_

# RESIDENCY STATUS

## NEW HAMPSHIRE RESIDENCY

(See page 12 in catalog)

*Month and Year student*

*moved to New Hampshire*

\_\_\_\_\_ *Month Year*

OR

*I have always lived in New Hampshire*

## NEW ENGLAND REGIONAL STUDENT PROGRAM (NERSP)

### APPLICANTS

(See page 12 in catalog)

The New England Regional Student Program enables a resident of a New England state to enroll in a public college or university in the six state region at reduced rates for certain degree programs if:

- ◆ The program is not available in the home state public institutions; *and/or*
- ◆ The out-of-state public institution is nearer to the student's residence than the in-state institution that offers a similar program.

**For New England residents who wish to be considered for NERSP:**

I am a resident of \_\_\_\_\_  
*Town/City State*

and request to be considered for NERSP.

I am applying for \_\_\_\_\_  
*Major*

*Signature of Student* \_\_\_\_\_

### Statement of Nondiscrimination

NHTI, Concord's Community College does not discriminate in the administration of its admissions and educational programs, activities, or employment practices on the basis of race, color, religion, national origin, age, sex, disability, veteran status, sexual orientation, or marital status. This statement is a reflection of the mission of the Community College System of NH and NHTI and refers to, but is not limited to, the provisions of the following laws: Title VI and VII of the Civil Rights Act of 1964; The Age Discrimination Act of 1967; Title IX of the Education Amendment of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Section 402 of the Vietnam Era Veterans' Readjustment Assistance Act of 1974; NH Law Against Discrimination (RSA 354-A); Genetic Information Nondiscrimination Act of 2008.

Inquiries regarding discrimination may be directed to Kathleen Dotter, Civil Rights/Equity Coordinator at NHTI-Concord's Community College, 31 College Drive, Concord, NH 03301, 603-271-6960, or to Sara A. Sawyer, Director of Human Resources for the Community College System of NH, 26 College Drive, Concord, NH 03301, 603-271-6300. Inquiries may also be directed to the US Department of Education, Office of Civil Rights, J.W. McCormack Post Office and Courthouse, Room 701, 01-0061, Boston, MA, 02109-4557, 617-223-9662, FAX: 617-223-9669, TDD:617-223-9695, or Email: OCR\_Boston@ed.gov ; the NH Commission for Human Rights, 2 Chennell Drive, Concord, NH 03301, 603-271-2767, FAX: 603-271-6339; and/or the Equal Employment Opportunity Commission, JFK Federal Building, 475 Government Center, Boston, MA, 02203, 617-565-3200 or 1-800-669-4000, FAX: 617-565-3196, TTY: 617-565-3204 or 1-800-669-6820.



NHTI, Concord's Community College is one of seven colleges in the Community College System of New Hampshire. For information on any of them, dial toll free 1-800-247-3420.